

**So. 14 Board Meetings
Items Approved
2004**

Meeting Date

Approved (Accepted)

January 13, 2004

- December 2003 Minutes
- December 2003 Financial Report
- Consortium of One Stop Partners
- Sub-Contractors over \$10,000 as follows: Shawnee College, Southern Illinois College, Rend Lake College, Frontier Community College, Wabash Valley College and Southern Illinois Collegiate Common Market
- All Action Items be sent to the full board with the meeting mail out

February 10, 2004

- January Minutes
- January Financial Report
- Critical Skill Steering Committee Members:
 - Economic Develop Committee: Becky Williams and Kim Watson
 - Labor Committee: Yolanda Smith and Bob Billingsley
 - Education Committee: Jane Flannigan and Sandy Barbre
 - Business Committee: Chris Howton and Lou Ann Walker
 - Workforce Development Committee: Mike Egbert and Roger Boma
 - Bill Jackson Co-Chairman and one at-large person from each area
- Board Staffing Grant Application
- EO Complaint Filing Procedures
- Sexual Harassment Policy for LWIA #26
- WIA EO Complaint Processing Procedures
- PY 2003 Budget minus cost for period 7/01/03 thru 12/31/03
- Office capital asset expenditures to mirror the DCEO policy of \$5,000.00 without prior board approval as long as the amount is with the equipment lint item and more than one price is obtained on items over \$1,000.00

March 8, 2004

- February Minutes
- February Financial Report
- Appointment of Brad Futrell to the Steering Committee
- Application for special grant to serve eight eligible clients in the MID-5 area
- Motion to hire temporary staff person from Manpower for 6 weeks @ 12.16/hr

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April 13, 2004

- March Minutes
- March Financial Report
- Jefferson Technical College of Louisville KY as training provider for LWIA #26
- Purchase of a Savin 3210 Digital Color Imaging System from T&I Office Equipment for the amount of \$10,990.00
- Proposals for the Youth Career Awareness Project submitted by:
 - Wabash CUSD #348-Mt. Carmel Middle School
 - Carmi-White County Middle School
 - Fairfield District #112
 - Hamilton County Unit #10 School District
- Empower the Program Certification Committee to approve the Five County Regional Vocational System project after clarification and amendments.
- PY 2004 Program year plan with the amendment of the administration dollars to \$224025
- Job Description for Project Specialist
- Project Specialist advertisement with changes as follows:
 - Add for term of the grant; will have a minimum of an Associate degree in related field; grant writing & budgeting; and change required to preferred.
- Project Specialist salary at \$22,500 plus benefits

May 11, 2004

- April Minutes
- April Financial Report
- Youth Career Awareness Program Proposals
 - Five County Regional Vocational System for \$1001
 - Anna C.C. #37 for \$1,329.00
- Modification #2 to the Five Year Plan for Program Year 2004
- IS Application submitted by WADI for \$145,345.00

June 08, 2004

- May Minutes
- May Financial Report
- Rescind approval for board to hire new staff member as funds are needed for current office expense.
- Modification of MOU contracts in place with SDC, WADI, and MID-5 to allow bills to be paid at the IETC's.
- Purchase in the amount of \$3,320 of software upgrades for office computers
- Performance incentive of \$2,000 to each staff member by the end of the 2003 program year based on satisfactory performance evaluations.

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June (continued)

- SDC, WADI MID-5 approved as providers for Youth Services for PY July 1, 2004 through June 20, 2005, contract period 7/01/04 thru 6/30/05
- ROE #2, ROE#20, Hamilton Unit 10 as subcontractors for amounts over \$10,000

July 13, 2004

- June Minutes
- June Financial Report
- Cards to families of previous PIC or WIA board members in the event of their death.
- West Kentucky Community and Technical College System's Program for Electrical Technology.
- PY 2004 Office Budget
- Bylaws amendment regarding Youth Council quorum from 20 members to 40% membership

August 10, 2004

- July Minutes
- July Financial Report
- Amendment of contract with Workforce Associates to extend end date to 10/31/04 and to hold payment until work is satisfactorily completed and approved by the board; and with a provision that material be submitted in advance to the committee for review
- Application to the Department of Labor for a disability Navigator Pilot Project with a dollar value for a starting or experienced position necessary to do the project.

September 14, 2004

- August Minutes
- August Financial Report
- Recognition of award nominees at the annual dinner meeting
- Community Audit-Regional Strategic Planning Retreat date for October 12, 2004 at 11:30 am
- Wilcox, McCorkle & Co. to do the Financial Audit for the year ending 6/30/04 for the amount of \$6,500
- Modification for Grant #02-67626 Dropout Prevention and School-to-Career Program for the second year.

October 12, 2004

- September Minutes
- September Financial Report
- One-Stop Memorandum of Understanding; authority given to Chairman Bill Jackson to sign the MOU after all other signature is obtained.
- Congratulations card to be sent to Andrea Brown, appointed to State Board of Education.

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Meeting Date

November 9, 2004

Approved (Accepted)

- October Minutes
- October Financial Report
- Chairman Jackson appointed the following as the nominating committee for election of new officers at the December 12, 2004 meeting:

Larry Steward – Chairman	Les Hardin
Dean Rogan	Yolanda Smith
George Ewald	Kathy Rushing
- Application to DCEO for a Technical Assistance Grant up to \$50,000 for staffing to assist in the implementation of the Community Audit.

December 14, 2004

- November Minutes
- November Financial Report
- 2005 Officers: Bill Jackson, Chair; Chet McMullen, Vice-Chair; Wayne Eichorn, Treasurer.