

Southern 14 Workforce Investment Board, Inc.

**Items Approved at Board Meetings
2003**

January 14, 2003

- ✓ December 2002 minutes
- ✓ December 2002 financial report
- ✓ Submit Proposal to state for \$201,000 to provide high speed internet (T1 lines) to 11 locations in our area, giving the office authority to choose the provider of those services keeping in consideration price, equipment, maintenance and customer service.

February 11, 2003

- ✓ January minutes
- ✓ January Financial Report
- ✓ Local Policy on Fund Transfer Requests; Local Policy on Reallocation Due to Fund Transfers; Local Policy on Deobligation
- ✓ Five Year Plan – addition made to the ‘Reasons for Denial of Eligibility of Training Provider Program’ which states, *One or more of the occupations listed in the application are not growth occupations*
- ✓ SEMO Hair Academy – Barbering/Hairstyling program
- ✓ Proposes fee of \$7,050 from Botsch & Associates to perform So. 14 audit for year ending June 30, 2003
- ✓ Removal of present wording in Article VI, Section 1,c of the So. 14 Bylaws and substitute the following: All WIB #26 Board and Committee meetings shall comply with the Sunshine provisions of the Workforce Investment Act as described under Section 661.307 of the Final Rules and Regulations

March 11, 2003

- ✓ February minutes
- ✓ February Financial Report
- ✓ Submission of grant proposal for disability equipment under a Marketing for Persons with Disabilities Grant

April 8, 2003

- ✓ March minutes
- ✓ March Financial Report
- ✓ RFP for Community Audit and Regional Strategic Plan
- ✓ Youth Service Providers RFP for contract period July 1, 2003 through June 30, 2005

May 13, 2003

- ✓ April minutes
- ✓ April Financial Report
- ✓ Mid-Continent College (Advantage Program-Organizational Leadership)
- ✓ South Eastern Missouri Hospital College of Nursing and Health Services (Surgical Technology Program; Associate Degree of Nursing; Certificate-Radiology Technology Program
- ✓ PY'03 Budget for 7/01/03 thru 6/30/04

Southern 14 Workforce Investment Board, Inc.

**Items Approved at Board Meetings
2003**

June 11, 2003

- ✓ May minutes
- ✓ May Financial Reports
- ✓ Authorize Chairman Wayne Eichorn to sign the MOU if all signatures are obtained by 6/30/03 and if all partners have not signed to send a letter to the Governor explaining what the problem is and when we expect to have it worked out.
- ✓ Mid-5, SDC, WADI proposals for Youth Service Providers for PY 2003, contract period July 1, 2003 through June 30, 2005, including subcontracts of over \$10,000 for activities and services provided by other agencies previously approved by the board
- ✓ Youth Council members survey regarding their attendance and continued participation in the Youth Council. Also to authorize the LWIB staff to present to the board a revised Membership list based on this survey, showing any areas of non compliance and that the LWIB staff take such action necessary to fill required membership to meet the state and federal requirement for Youth Council composition.
- ✓ Addition of \$1000 to the current salaries of Jim Murphy, Mary Stallings and Mary Haley then increase this amount by 3% for a total adjusted salary of:
 - Jim Murphy \$42,374
 - Mary Stalling \$35,160
 - Mary Haley \$29,643

Increase the current salary of Kim Jacobs from \$15,000 to \$20,000. All benefits remain the same.

July 8, 2003

- ✓ June minutes
- ✓ June Financial Report
- ✓ Staff Office purchase furniture for the conference room, waiting area and computer resource center for the Harrisburg IETC from Tri-State Equipment in the amount of \$12,724.56
- ✓ Workforce Associates proposal for the Community Audit and Regional Strategic Plan for the sum of \$193,000.00

August 12, 2003

- ✓ July minutes
- ✓ July Financial Report
- ✓ Loan of funds to Mid-5 in the event it becomes necessary prior to the availability of PY03 funds
- ✓ Charles Bingaman as Youth Council Member
- ✓ Local Policy for Follow-Up Services
- ✓ Education to Careers Curriculum for the Dropout Prevention/School to Careers Program

September 9 2003

- ✓ August minutes
- ✓ August Financial Reports

Southern 14 Workforce Investment Board, Inc.

**Items Approved at Board Meetings
2003**

October 14, 2003

- ✓ September minutes
- ✓ September Financial Reports
- ✓ Dian Ledbetter and Carolyn Wills as Youth Council Members
- ✓ Investigate and enter into an agreement with Area #25 to form a consortia to participate in the Critical Skills RFA for the planning grant
- ✓ Staff to review and report at next meeting how the service provider contracts address modifications, deobligations, and fund transfers
- ✓ November meeting date changed to Monday November 2, 2003

November 3, 2003

- ✓ October Minutes
- ✓ October Financial Reports
- ✓ Consortium Agreement with Area #25 for CSSI with the following changes:
 - Item #4 'each LWIB having equal representation'
 - Item #7 paragraph 2 – sentence 2 'consortium business may be conducted when a minimum of (10) ten members with representation from both areas
 - Item #8 – agreement may be modified by mutual consent of the LWIB chairs or their designees with the approval of both LWIB boards.
 - Last paragraph – 'either LWIB may reopen this agreement with 30 days prior written notice'
- ✓ 5 day mail out waived in the event that the executive committee needs to meet in regard to the Critical Skills consortium agreement.

December 09, 2003

- ✓ November minutes
- ✓ November Financial reports
- ✓ Budget modification of the Five Year Plan to include reallocated funds \$979.00 in Youth Funds and \$543.00 in Dislocated Worker Funds.
- ✓ Oakland City University (Special Education Program)
- ✓ ITT Technical Institute (Information Technology System Network Program)
- ✓ SDC request to transfer \$97,078 from the Dislocated Worker Funds to their Adult funding stream and submit modification to state.
- ✓ 2004 Board Officers: Chairman – Bill Jackson,
Vice-Chair – Chet McMullen, Secretary/Treasurer – Wayne Eichorn