

Southern 14 Workforce Investment Board, Inc.

**Items Approved at Board Meetings
2002**

January 8, 2002

- ✓ December 2001 minutes
- ✓ December 2001 financial report
- ✓ February month meeting moved to February 19th due to Lincoln's Birthday.
- ✓ Amend existing budget to include the \$34,351 of addition youth funds.
- ✓ Board staff to write letter to Governor concerning loss of jobs at the Vienna Correctional Facility in our area due to education program funding cuts.

February 19, 2002

- ✓ January minutes
- ✓ January Financial Reports
- ✓ Confirmation of John Chamberlain for board training on March 12; and secure Dr. Washburn for a date to be determined later
- ✓ Welfare to Work Termination Policy
- ✓ Administration budget
- ✓ Total Marketing Solutions, Inc to be hired, contingent upon a satisfactory review of their prior projects by the marketing committee.
- ✓ RFP for youth service providers be updated to show appropriate dates and funding allocations
- ✓ 20% cap for operational costs be eliminated from the RFP
- ✓ Modify existing contracts to remove the 20% cap on operational costs for the PY00 and PY01 programs

March 12, 2002

- ✓ Executive Coordinator to personally visit and invite the county board chairs to the John Chamberlain training
- ✓ WIA for dummies book to be completed for the April meeting
- ✓ Purchase caps and shirts at a cost of \$3,425 to market the board
- ✓ Purchase Computer workstations, scanner & scanner software from Midwest Networking for a cost of \$11,538
- ✓

April 10, 2002 - Meeting Cancelled

May 2002

- ✓ April Minutes
- ✓ March and April Financial Reports

June 11, 2002

- ✓ May Minutes
- ✓ May Financial Report
- ✓ Present certificate of appreciation to the participants in the WIA Youth Leadership Camp
- ✓ Board Chair has authority to approve expenditures for capital purchases over \$250.00 in an emergency situation
- ✓ Accept proposal to prepare the information and market the America's Service Locator.
- ✓ Addition of WIA Youth Bachelors Degree Policy

Southern 14 Workforce Investment Board, Inc.

**Items Approved at Board Meetings
2002**

June 11, 2002 (continued)

- ✓ Youth Activities Procurement Policy, Amendment I
- ✓ Limitations on use of ITA's – for bachelor degree directed training the cap will be set at \$10,000
- ✓ WIA Title ID and IA funding can only be used toward a bachelor degree training if that degree can be obtained within 95 credit hours or less
- ✓ PY 02 Administration Budget
- ✓ Jim Murphy - productivity increase of \$1,000
3% cost of living increase
\$500 additional IRA

- ✓ Mary Stallings - productivity increase of \$1,000
3% cost of living increase
\$500 additional IRA

- ✓ Mary Haley- productivity increase of \$1,000
3% cost of living increase
\$500 additional IRA

- ✓ Kim Jacobs increase hours from part time to full time at an annual salary of \$15,000, annual IRA of \$1500 Insurance benefit \$400 month

July 9, 2002

- ✓ June Minutes
- ✓ June Financial Report

August 13, 2002

- ✓ July Minutes
- ✓ July Financial Report
- ✓ Local Policy of Short Term Pre-vocational Training Services which states: So. 14 LWIB recognized prerequisite courses, job readiness, adult education and literacy, high school courses and GED programs as short-term pre-vocational training. As such, those activities may be considered as a component of WIA intensive services
- ✓ Board staff given permission to coordinate the World Class One Stop Project application into one and submit it to the state
- ✓ Board staff can recertify a training program based upon the program meeting WIA Training provider performance measures as stated in the state policy on provider certification and based on growth occupational projects as stated in the local area projects in the IDES workforce information website. The training program will be approved if any one of the occupations listed in the application is a growth occupation
- ✓ SIC programs for initial certification and authorize board staff to implement certification procedures for any future community college programs that meet the state criteria for initial certification
- ✓ Southeast Lineman Training Center (lineman program)

Southern 14 Workforce Investment Board, Inc.

**Items Approved at Board Meetings
2002**

September 10 2002

- ✓ August Minutes
- ✓ August Financial Reports
- ✓ West Kentucky Technical College (truck driving program)
- ✓ Professional Truck Driving School in Paducah, KY

October 8, 2002

- ✓ September minutes
- ✓ September Financial Reports
- ✓ Acceptance of \$4,726 in re-obligated youth funds
- ✓ Proposal from Botsch & Associates for the PY01 Financial Audit
- ✓ Reimbursement to board directors for lodging, travel (at the federal rate), and per diem (\$5.00 breakfast, \$5.00 lunch, \$15 dinner) for attendance at WIA functions held out of our area
- ✓ Forward going policy of distributing incentive funds to service providers on the basis on their individual performance.

November 14, 2002

- ✓ October Minutes
- ✓ October Financial Reports

December 11, 2002

- ✓ October Minutes
- ✓ October Financial Report
- ✓ Board Officers for 2002: Wayne Eichorn, Chairman; Bill Jackson Vice-Chairman; Chet McMullen, Secretary/Treasurer