

**ASSURANCES****Organization/Agency Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Federal Tax I.D. # \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Area (s) to be served:** (Please check all counties that apply)

- |                                    |                                  |                                 |
|------------------------------------|----------------------------------|---------------------------------|
| <input type="checkbox"/> Alexander | <input type="checkbox"/> Johnson | <input type="checkbox"/> Union  |
| <input type="checkbox"/> Edwards   | <input type="checkbox"/> Massac  | <input type="checkbox"/> Wabash |
| <input type="checkbox"/> Gallatin  | <input type="checkbox"/> Pope    | <input type="checkbox"/> Wayne  |
| <input type="checkbox"/> Hamilton  | <input type="checkbox"/> Pulaski | <input type="checkbox"/> White  |
| <input type="checkbox"/> Hardin    | <input type="checkbox"/> Saline  |                                 |

**On behalf of the Offeror:**

- A. The individual signing certifies that he/she is authorized to contract on behalf of the Offeror.
- B. The individual signing certifies that the Offeror is not involved in any agreement to pay money or other consideration for the execution of this agreement, other than to an employee of the Offeror.
- C. The individual signing certifies that the prices in this proposal have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition.
- D. The individual signing certifies that there has been no attempt by the Offeror to discourage any potential Offeror from submitting a proposal.
- E. The individual signing certifies that he/she has read and understands all of the information in this Request for Proposal.
- F. The individual signing certifies that the Offeror, and any individuals to be assigned to the program, has not been debarred or suspended from doing work with any federal, state or local government.
- G. The Offeror shall agree to make all programmatic and fiscal records related to the operation of this contract available to staff of the Southern 14 Workforce Investment Board, Inc. and state and federal auditors and monitors for the purposes of monitoring and oversight.
- H. The Offeror agrees to keep all client information generated through the operation of this program in strict confidence. Other than the reports submitted to the Southern 14 Workforce Investment Board, the Offeror agrees not to publish, reproduce, or otherwise divulge such information in whole or in part, in any manner or form or authorize or permit others to do so without the express written consent of the Southern 14 Workforce Investment Board, Inc. The Offeror shall take such reasonable measures as are necessary to restrict access to all information to those employees on the Offeror's staff and linking agencies who must have the information on a "need-to-know" basis. The Offeror agrees to immediately notify, in writing, the Southern 14 Workforce Investment Board's authorized representative in the event the Offeror determines or has reason to suspect a breach of this requirement.
- I. Respondents to this RFP who also hold a position on the Southern 14 Workforce Investment Board shall be bound by the Conflict of Interest prohibitions contained in the By-Laws of that organization.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017

\_\_\_\_\_  
(Authorized Signature)\_\_\_\_\_  
(Printed Name and Position)