

# SOUTHERN 14 LWIB, INC.

MARCH 2016  
VOLUME 5, ISSUE 3

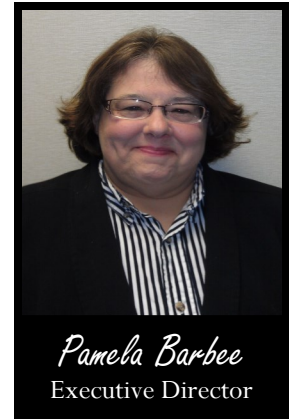
## EXECUTIVE DIRECTOR COMMENTS

We have been busy gathering data and attending meetings to get the regional plan completed. In past we submitted a local plan, but the new act requires a regional plan that will contain ours, as well as area 25's local plan. Since the two areas are so vastly different in every imaginable aspect this has been an interesting task. The time line for completion of this document is June 30, however we must allow for a 30 day public notice, time for the board to meet and approve, as well as the approval of all 14 County CEOs so the true completion date is really mid-April.

The MOU process has also begun. We have had our first meeting and are putting together the required matrix of what services are being offered by each required partner and who they are serving. The timeline for this task is virtually the same as the plan the signed MOU and certification of the Onestop center are to be in place as of June 30. The exact timeline for this has not been established and we may have an extension.

The Board Certification documentation has finally been completed and will be returned to DCEO this week. We had some confusion with one of the Counties, but that has been resolved and we were assured by the County Clerk that the signature is in the mail. We needed to change some minor wording in the CEO agreement. Once the Board has been certified by the Governor's office we will submit our by-laws. The Transition Committee met to review the proposed By-Laws and will be bring it to the full board. Like our other projects the time line for this task is June 30 as well.

The Personnel Committee will be meeting prior to the full board meeting to review staff's annual evaluation and possibility make recommendations to award annual incentive bonuses. The review period for this evaluation is 2/1/2015 to 1/31/2016 and \$4,950 was appropriated in the incentive bonus category in the current fiscal year's budget.



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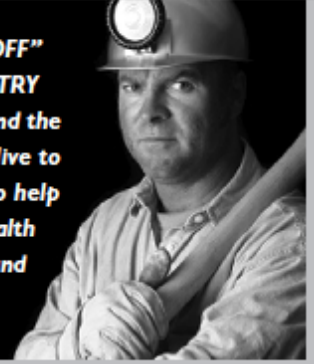
## EXECUTIVE DIRECTOR COMMENTS....CONTINUED

We are working with 9 coal mines that have experienced layoffs in the past few weeks. Approximately 750 individuals have been affected directly by the mines and an unknown amount of individuals affected by business that deal directly with the coal industry. We have been spreading the word about our workshops with newspaper ads, community calendar, and mailed invitations to those we could get contact information from the company. Our first round of workshops are scheduled for Tuesday, March 8th in McLeansboro, Wednesday, March 9th at SIC, and Thursday, March 10th at Man-Tra-Con. Each location will have two sessions, one from 10:00 to Noon and the second from 1:30 to 3:30. If you know of anyone affected by this please pass on the information. Additionally, the workshop for Vigo Coal will be on March 17th at the mine. This downturn in the industry is not only affecting mines in Illinois. I have been involved in workshops both in Indiana and Kentucky.

Thank you for your continued support and your willingness to serve on our board.

### ATTENTION "LAID-OFF" WORKERS

*If you have experienced a "LAY-OFF" from the COAL MINING INDUSTRY directly or indirectly, please attend the workshop closest to where you live to learn about services available to help with filing for unemployment, health insurance options, employment and re-training opportunities!*



#### Tuesday, March 8th

**Two sessions will be held:**  
10:00 a.m. to 12:00 noon &  
1:30 p.m. to 3:30 p.m.

**Union Hall**  
109 W. Market Street  
McLeansboro, Illinois

**Questions?**  
Call (618) 382-5024

#### Wednesday, March 9th

**Two sessions will be held:**  
10:00 a.m. to 12:00 noon &  
1:30 p.m. to 3:30 p.m.

**Southeastern Illinois College**  
3575 College Road,  
Room #G120  
Harrisburg, Illinois

**Questions?**  
Call (618) 382-5024

#### Thursday, March 10th

**Last name beginning with A-L:**  
9:00 a.m. to 11:00 a.m.

**Last name beginning with M-Z:**  
1:30 p.m. to 3:30 p.m.

**Man-Tra-Con Corporation**  
(Illinois Star Centre Mall)  
3000 W. DeYoung,  
Suite 800-B  
Marion, Illinois

**Questions?**  
Call (800) 315-3986

Sponsored by the Southern Illinois Workforce Development Board and the Southern 14 Local Workforce Investment Board. Equal Opportunity Employer/Program. Auxiliary aids are available upon request to individuals with disabilities. For those who do not use traditional print this information is available electronically.

## FINANCIAL REPORT—FEBRUARY 2016

<u>Date Description</u>	<u>GL Title</u>	<u>Expenditures</u>
2/1/2016 January Fed Tax deposit	PAYROLL TAX	575.89
2/9/2016 Kim Jacobs-Insurance Reimbursement Feb 16	EMPLOYEE HEALTH INSURANCE	250.00
2/9/2016 Kim Jacobs-Travel	GR TRAVEL	43.05
2/9/2016 Kim Jacobs - Pay Period 1/25 - 2/5/2016	WAGES	1,153.81
2/9/2016 Lyn Stephens 1/25 - 2/5/2016	WAGES	840.48
2/9/2016 Lyn Stephens Travel	GR TRAVEL	33.10
2/9/2016 Lyn Stephens -Insurance Reimbursement Feb 16	EMPLOYEE HEALTH INSURANCE	250.00
2/9/2016 Pam Barbee - Insurance Reimbursement Feb 16	EMPLOYEE HEALTH INSURANCE	250.00
2/9/2016 Pam Barbee - Pay Period 1/25 to 2/5, 2016	WAGES	1,327.18
2/9/2016 Pam Barbee - Travel & Cell Phone Reimbursement	GR TRAVEL	533.21
2/9/2016 Reppert's - Office Supply	OFFICE EXPENSE	7.59
2/9/2016 T&I - Copier Maintenance	OFFICE EXPENSE	171.09
2/23/2016 Harrisburg Daily Register - Achievements Notice	ADVERTISING	67.60
2/23/2016 Kim Jacobs - Pay Period 2/8 - 2/19/2016	WAGES	1,153.81
2/23/2016 Lyn Stephens 2/8/ - 2/19/2016	WAGES	840.48
2/23/2016 Pam Barbee - Pay Period 2/8-2/19 , 2016	WAGES	1,327.18
2/23/2016 White County Farm Bureau - Rent March 2016	RENT & UTILITIES	<u>300.00</u>
Report Total		<u>9,124.47</u>

## BOARD MEMBER INFORMATION

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The following counties still need business representation:

- Alexander (2)
- Edwards (2)
- Gallatin (2)
- Massac (1)
- Pulaski (1)
- Saline (1)

### Board Meeting Tuesday, March 08, 2016

Please review the following items and be prepared to vote on them at the board meeting.

- December 2015 Meeting Minutes
- December 2015 Financial Report
- January 2016 Financial Report
- February 2016 Financial Report
- WIOA Draft Bylaws

The Executive Committee and Personnel Committee will also report to the full board regarding their recent committee meetings.

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**We expect to receive the last CEO signature for the CEO Agreement this week. After we received that signature we will be able to submit the Board Certification/Board Member Certification updates to the state.**



**SERVICE PROVIDER  
REPORTS WILL BE  
HANDLED OUT AT  
THE MEETING.**



## LWIA #26

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E-mail: [boffice@so14lwib.com](mailto:boffice@so14lwib.com)

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**NEXT BOARD MEETING:**  
**MARCH 08, 2016**

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### **Board Staff**

**Pam Barbee**, Executive Director  
[pbarbee@so14lwib.com](mailto:pbarbee@so14lwib.com)

**Lyn Stephens**, Fiscal Officer  
[lstephens@so14lwib.com](mailto:lstephens@so14lwib.com)

**Kim Jacobs**, Program & Board Compliance Manager / EO Officer  
[kjacobs@so14lwib.com](mailto:kjacobs@so14lwib.com)



## **Southern 14 LWIB Vision and Purpose**

The vision for the Board is to serve as a strategic leader and convener of local workforce system stakeholders. The Board partners with employers and the workforce system to develop policies and investments that support workforce system strategies that support regional economies, the development of effective approaches including local and regional sector partnerships and career pathways, and high-quality, customer-centered service delivery and service delivery approaches.

### **The purpose of the Board is to:**

- Provide strategic and operational oversight in collaboration with the required and additional partners and workforce stakeholders to help develop a comprehensive and high-quality workforce system in the local area and larger planning region;
- Assist in the achievement of the State's strategic and operational vision and goals as outlined in the Unified State Plan; and
- Maximize and continue to improve the quality of services, customer satisfaction, and effectiveness of the services provided.

