

So. 14 LWIB, Inc.

Volume 1, Issue 1

January 2011

Board Staff Reorganization

Mr. Jim Murphy, Executive Coordinator retired December 31, 2011. Jim had been with the Board for 19 years, since it was called the 'PIC Board' (Private Industry Council).



"I wish I was able to be at the last meeting, and would like to thank everyone who contributed to my retirement gifts. I will get a lot of use out of them. I feel like I am losing some friends as well as board members. I plan to stay in touch and hope everything goes well in the future with WIA funding and programs".

Jim Murphy

Board Staff

Chief Financial Officer:

Pam Barbee pbarbee@so14lwib.com

Monitor:

Kim Jacobs kjacobs@so14lwib.com

Planner/EEO Officer:

Tiffany Collins tcollins@so14lwib.com

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Meet Your New Board Officers

Board Officers for 2012



Chair: Chris Howton

Business Representative
Hamilton County

Mr. Howton is the Senior Vice-President, Commercial Lender at Peoples National Bank in Mt. Vernon, IL. Chris has been a board member since 2000.



Vice Chair: Mike Woley

Business Representative-
Hamilton County

Mr. Woley is the owner of Baldwin Manufacturing, Inc. in McLeansboro, IL. Mike has been a board member since 2003.



Secretary/Treasurer:

Dawn Williams

Business Representative - White
County

Ms. Williams is the Office Manager/Billing Supervisor at Consumers Gas Company in Carmi, IL. Dawn has been a board member since 2009.

CHAIRMAN COMMENTS

I certainly want to make sure that everyone is aware of our new meeting schedule. It will remain the 2nd Tuesday of March, June, September and December.

Additionally, I would like to re-iterate how important it is for our office to have the board members current contact information (e-mail address, home address, work, cell and home telephone numbers).

Changes will need to be made to the composition of Committee chairs. I will be looking at those this month. Anyone that currently serves on a committee that would like off or anyone that would be interested in serving on a committee should contact the office or me directly
Phone: (618-643-5424)
Email: chris.howton@peoplesnationalbank.com

The office staff will be looking into utilizing conference calls for committee meetings that are necessary prior to our quarterly board meetings and more details will follow.

I can't think of anything else off the top of my head right now but would say that working together during these difficult financial times is going to be critical for our Service Providers and ultimately the people of our area. I look forward to working with the office staff and the entire board to continue to provide the quality services that keeps providing the types of success stories shared at our December board meeting.

Thank you,
Chris Howton, Chairman

CALENDAR OF EVENTS

MARK YOUR CALENDARS

MARCH BOARD MEETING-

PLACE: ILLINOIS WORKNET CENTER -
HARRISBURG

WHEN: TUESDAY, MARCH 13, 2011

TIME: 7:00 P.M.

Please contact the office at 618-382-5024 or boffice@so14lwib.com if you are unable to attend.

STATE EEO MONITORING

WHEN: JANUARY 9, 2012 - JANUARY 20, 2012

ACCESSIBILITY OF OUR FACILITIES WILL BE EVALUATED AT EACH WORKNET CENTER AND SOME SATELLITE OFFICES.

DCEO PROGRAMMATIC MONITORING

WHEN: JANUARY 23, 2012 - FEBRUARY 10, 2012
MONITORING PY'10 WIA TITLE 1B ADULT, DISLOCATED WORKER, YOUTH AND TRADE CLIENT FILES.

IWP

PLACE: SPRINGFIELD

TIME: FEBRUARY 2-3, 2012

NEW MEMBER ORIENTATION

PLACE: ILLINOIS WORKNET CENTER -
HARRISBURG

WHEN: TUESDAY, MARCH 13, 2011

TIME: 6:00 P.M.

FOR ALL NEW MEMBERS WHO HAVE NOT PREVIOUSLY BEEN THROUGH ORIENTATION

Notes from the Office.....

The board office staff has been busy this month learning our new rolls and tweaking procedures to maintain our separation of duties.

In early December, Kim and many of the service provider staff attended a DCEO training to learn the new rules associated with Trade Adjustment Assistance Extension Act of 2011 (or TAAEA). This new act effects clients currently being served under the Act of 2002 and allows them to make a one-time choice to move to the benefits associated with the 2011 Act.

On a positive note, our board remains in compliance with a business majority of 18 from the private sector and 17 from the public sector. We do have one pending private sector appointment from Wayne County and one public sector appointment. However, we still do not have any private sector representation from Alexander or Gallatin counties and are in need of one more private sector member from Edwards, Pulaski, Saline, and Wabash counties. If you know of any one from the private sector who might be interested in joining our board please forward their contact information to our office.

January seems to be the month for state monitoring visits. DCEO State Equal Opportunity Officer will be monitoring the area from Monday January 9 through Friday January 20. He will visit each of our WorkNet Centers, as well as some of our satellite offices, evaluating the accessibility of our facilities.

Also, we have been notified that the DCEO Programmatic Monitoring team will be in our area the last week of January and the first week of February to conduct our annual monitoring. The monitors will be visiting each of the three service providers as well as the board office to monitor PY'10 WIA Title 1B Adult, Dislocated Worker, Youth and Trade client files to ensure compliance with the Workforce Investment Act, associated rules, regulations and policies.

Pamela Barbee, Chief Financial Officer

SO. 14 LWIB PY'11 ADMIN. BUDGET

LINE ITEMS	Approved PY11 Admin Budget (7/1/10 thru 6/30/2011)	PY11 Expenditures As of 12/31/2011	Remaining Available Budget	% of Budget Expended
SALARIES & BENEFITS	192,344	88,508	103,836	46%
RENT /UTILITIES / PHONE	10,200	2,657	7,543	26%
OFFICE	16,232	9,105	7,127	56%
BOARD TRAVEL / TRAINING	8,879	5,960	2,920	67%
GR. STAFF TRAVEL / TRAINING	7,987	2,932	5,055	37%
OTHER (Legal and Accounting)	6,050	6,050	0	100%
ADVERTISING / MARKETING	700	118	582	17%
EQUIPMENT	0	0	0	
MISCELLANEOUS	2,515	477	2,038	19%
EO OBLIGATIONS	267	11		4%
LICENSES & TAXES	30	15		50%
HIGH SPEED INTERNET	900	441		49%
MISCELLANEOUS	1,318	10		1%
EMPL. AND TRN. CENTERS	30,761	13,651	17,110	44%
TOTAL	275,668	129,457	146,211	47%

Board Report - Expenditure Journal

December 2011

<u>Date</u>	<u>Description</u>	<u>GL Title</u>	<u>Expenditures</u>
12/5/11	Pam Barbee-IRA	Employee IRA	2,414.00
12/5/11	Tiffany Collins-IRA	Employee IRA	2,414.00
12/5/11	Kim Jacobs - IRA	Employee IRA	2,414.00
12/5/11	Jim Murphy-IRA	Employee IRA	2,414.00
12/5/11	Pam Barbee - Pay Period 11/21 - 12/2/11	Wages	1,174.20
12/5/11	Tiffany Collins - Payroll - 11/21 - 12/2/11	Wages	884.74
12/5/11	Kim Jacobs - Pay Period 11/21 - 12/2/11	Wages	1,091.80
12/5/11	J.D. Murphy - Pay Period 11/21 - 12/2/11	Wages	1,934.54
12/5/11	T. Collins - Travel	GR Travel	19.86
12/5/11	Reppert's - Office Supply	Office expense	24.00
12/5/11	T&I Office Equipment	Office expense	160.98
12/5/11	K. Jacobs-Travel	GR Travel	340.66
12/15/11	T. Collins - Travel	GR Travel	62.02
12/16/11	Kim Jacobs-Travel	GR Travel	142.48
12/16/11	Pam Barbee - Pay Period 12/5 - 12/16/11	Wages	1,174.20
12/16/11	Tiffany Collins - Payroll - 12/5 - 12/16/11	Wages	990.38
12/16/11	Kim Jacobs - Pay Period 12/5 - 12/16/11	Wages	1,091.80
12/16/11	J.D. Murphy - Pay Period 12/5 - 12/16/11	Wages	1,934.54
12/20/11	M. Aly - Travel & Per Diem	Board Travel	51.21
12/20/11	D. Aud - Travel & Per Diem	Board Travel	49.24
12/20/11	R. Carter - Travel & Per Diem	Board Travel	76.20
12/20/11	J. Darden - Travel & Per Diem	Board Travel	71.10
12/20/11	W. Eichorn - Travel & Per Diem	Board Travel	52.74
12/20/11	K. Fetters-Travel & Per Diem	Board Travel	58.86
12/20/11	D. Floyd-Per Diem	Board per diem	15.00
12/20/11	B. Hampton-Travel & Per Diem	Board Travel	25.20
12/20/11	L. Hardin - Travel & Per Diem	Board Travel	51.10
12/20/11	C. Howton Travel & Per Diem	Board Travel	194.64
12/20/11	B. Jackson - Travel & Per Diem	Board Travel	69.68
12/20/11	P. Jackson - Per Diem	Board per diem	15.00
12/20/11	C. McMullen - Travel & Per Diem	Board Travel	66.00
12/20/11	J. Millman - Travel & Per Diem	Board Travel	96.60
12/20/11	2012 IL and Fed Labor Law Poster	Office Expense	15.90
12/20/11	K. Pettijohn - Per Diem	Board per diem	15.00
12/20/11	R. Rushing - Travel & Per Diem	Board Travel	60.90
12/20/11	P. Sawyer - Per Diem	Board per diem	15.00
12/20/11	L. Steward - Travel & Per Diem	Board Travel	49.68
12/20/11	WADI-PY11 MOU 1st Quarter	Enfield workNet Center -MOU Cost	836.27
12/20/11	White County Farm Bureau - 2012 Dues	Dues & Subscriptions	20.00
12/20/11	D. Williams - Travel & Per Diem	Board Travel	50.70
12/20/11	M. Woley-Travel & Per Diem	Board Travel	44.58
12/20/11	B. Wolfe - Travel & Per Diem	Board Travel	51.60
12/20/11	Health Alliance - Employee Health Insurance	Employee Health Insurance	1,894.00
12/20/11	Peacock Printing-Annual Report	Printing	770.86
12/30/11	Advertinet - Web Maintenance	Office Expense	42.95
12/30/11	Frontier - Telephone & Internet	Telephone	220.37
12/30/11	Humana-Employee Life Insurance	Employee Health Insurance	14.75
12/30/11	Walmart - Board Meeting Refreshments	Meeting & Committee Expense	<u>50.63</u>
TOTALS:			25,727.96

Service Provider Reports January 2011



TITLE 1-B SERVICES PROVIDED							
	Self Assessed Core Services	Assisted Core Services	Intensive Services	Training Services	In-School Youth	Out-of-School Youth	Employers Assisted
Enfield Center	349	89	89	78	25	5	0
Harrisburg Center	1,540	36	36	36	48	3	5
Cairo Center	214	109	109	107	37	13	10
WIA #26 Total	2,103	234	234	221	110	21	15

TITLE 1-B DEMOGRAPHICS (DOES NOT INCLUDE SELF ASSESSED SERVICES)								
	Male	Female	White	Black	Hispanic	Asian/Pacific Islander	American Indiana	Individuals w/ Disabilities
Enfield Center	51	68	119	0	0	0	0	19
Harrisburg Center	47	40	84	3	0	0	0	35
Cairo Center	53	106	129	28	2	0	0	46
WIA #26 Total	151	214	332	31	2	0	0	100

TITLE 1-B EXPENDITURES PY'11 JULY 1, 2011 THROUGH DECEMBER 31, 2011				
	Adult	Dislocated Worker	In-School Youth	Out-of-School Youth
WADI FUNDS				
Available	\$11,3963.00	\$66,872.00	\$81,278.00	\$41,869.00
Spent	\$27,014.96	\$12,436.84	\$7,895.58	\$8,630.62
Accrued	\$4,000.00	\$3,200.00	\$2,387.47	\$1,262.63
Remaining	\$82,948.04	\$51,235.16	\$70,994.95	\$31,975.75
MID-5 FUNDS				
Available	\$123,429.00	\$72,427.00	\$102,676.00	\$52,893.00
Spent	\$4,506.10	\$6,813.08	\$18,201.27	\$9,673.61
Accrued	\$17,855.75	\$11,903.83	\$24,265.51	\$14,650.87
Remaining	\$101,067.15	\$53,710.09	\$60,209.22	\$28,568.52
SDC FUNDS				
Available	\$158,545.00	\$93,032.00	\$114,303.00	\$58,883.00
Spent	\$0.00	\$34,687.30	\$6,363.00	\$10,218.40
Accrued	\$0.00	\$1,500.00	\$1,000.00	\$750.00
Remaining	\$158,454.00	\$56,844.70	\$106,940.00	\$47,914.60
WIA #26 FUNDS				
Available	\$395,937.00	\$232,331.00	\$298,257.00	\$153,645.00
Spent	\$31,521.06	\$53,937.22	\$32,459.85	\$28,522.63
Accrued	\$21,855.75	\$16,603.83	\$27,652.98	\$16,663.50
Remaining	\$342,560.19	\$161,789.95	\$238,144.17	\$108,458.87

Service Provider Reports January 2011



TITLE 1-B EXPENDITURES PY10 JULY 1, 2011 THROUGH DECEMBER 31, 2011				
	Adult	Dislocated Worker	In-School Youth	Out-of-School Youth
WADI FUNDS				
Available	\$145,088.00	\$123,527.00	\$93,794.00	\$38,318.00
Spent	\$145,088.00	\$123,528.00	\$93,029.83	\$38,318.00
Accrued	\$0.00	\$0.00	\$206.38	\$0.00
Remaining	\$0.00	\$0.00	\$557.79	\$0.00
MID-5 FUNDS				
Available	\$167,578.00	\$114,907.00	\$115,058.00	\$69,272.00
Spent	\$167,578.00	\$114,907.00	\$115,058.00	\$69,272.00
Accrued	\$0.00	\$0.00	\$0.00	\$0.00
Remaining	\$0.00	\$0.00	\$0.00	\$0.00
SDC FUNDS				
Available	\$197,320.00	\$168,001.00	\$128,795.00	\$66,348.00
Spent	\$188,346.62	\$168,001.00	\$128,795.00	\$66,348.00
Accrued	\$8,973.38	\$0.00	\$0.00	\$0.00
Remaining	\$0.00	\$0.00	\$0.00	\$0.00
WIA #26 FUNDS				
Available	\$509,986.00	\$406,436.00	\$337,647.00	\$173,938.00
Spent	\$501,012.62	\$406,436.00	\$336,882.83	\$173,938.00
Accrued	\$8,973.38	\$0.00	\$206.38	\$0.00
Remaining	\$0.00	\$0.00	\$557.79	\$0.00



SERVICE PROVIDER NARRATIVES JANUARY 2011

Mid 5 Employment & Training, Inc.

Adult

We are contacting customers for exit and follow-up information. We are doing case management with the active customers. No new enrollments for this month.

Out-of-School Youth

We are contacting customers for exit and follow-up information. We are doing case management with the active customers. No new enrollments for this month

In-School Youth

We are contacting customers for exit and follow-up information. We are doing case management with the active customers. No new enrollments for this month.

Dislocated Workers

We are contacting customers for exit and follow-up information. We are doing case management with the active customers. No new enrollments for this month.

Special Projects

No at this time.

Shawnee Development Council, Inc.

Out-Of-School Youth

We have been exiting customers and working on follow-up. We anticipate making several new enrollments for Spring semester. We are in the process of testing several participants.

In-School Youth

We are working on follow-up and are placing participants into work sites. We have been visiting the area schools and working to secure additional participants and identify those in need of tutoring.

Adults & Dislocated Workers

We are doing follow-up. We will make a limited number of new enrollments in the adult program.

Cairo workNet Center

43 customers during the month of December.
Resource Room 41
I.D.E.S. 2

Satellite Offices

W.I.A. 10

Partners Assisting:

W.I.A., C.S.B.G., Title V

Wabash Area Development, Inc.

We are currently taking applications for new In-School Youth and have enrolled two new Out-Of-School Youth. We are doing follow-ups on clients that have completed training and are also exiting a few clients that have gained employment.

In December our offices received:

Telephone inquiries: 36

Walk-ins: 2

Referrals: 0

Results of those Inquiries:

Self-Assessed Core Only: 36

Referred to other agency: 0

Appointments made: 2

Results of those Appointments:

Paperwork in progress: 0

Enrolled in Training: 0

Over income: 2

No Shows for Appointment: 0

Appointments cancelled: 0

Walk-in Customers:

Enfield One Stop: 23 persons filed
Unemployment claims

1 person registered on Skills Match

0 persons using computer for other

services

Satellite Offices

0 persons filed Unemployment Claims

On-Line

0 persons registered on Skills Match

26 persons using computer for other
services

TAA Clients:

Hella Electronics: 5 enrolled in Training

Airtex Products: 8 enrolled in Training

1 on waiver

ATS: 1 enrolled in Training

North American Lighting: 1 enrolled in
Training

Champion Labs: 2 enrolled in Training

4 on waivers

Success Stories

Mid 5 Employment & Training, Inc.



Ms. Maura Williams (center) accepts her award from Chairman Wayne Eichorn and her case manager Nona Rice (Mid 5 Training & Employment, Inc.)

Mid 5 Employment & Training, Inc.



Ryan Collins from Personal Finance Company (center) accepts the Business Leadership award from Chairman Wayne Eichorn and Nona Rice (Mid 5 Training and Employment, Inc.)

Mid 5 Employment & Training, Inc.



Stephanie Allen accepts her award from Chairman Wayne Eichorn.

Shawnee Development Council, Inc.



Ms. Precious Davis (center) accepts her award from Chairman Wayne Eichorn and her case manager Doris Martin (Shawnee Development Council, Inc.)

Wabash Area Development, Inc.

Mr. James Kimmel was acknowledged as an Individual Achievement Award winner at the Southern 14 Workforce Board Annual Meeting in Harrisburg, IL on December 13, 2011. Mr. Kimmel earned the award for his accomplishments in overcoming significant obstacles to achieve his personal career goals. Mr. Kimmel received Workforce Investment Act (WIA) services through the Illinois workNet Center (Wabash Area Development, Inc.) in Mt. Carmel, IL.

Coming up for February.....

- ✚ Admin Budget
- ✚ January Expenditure Report
- ✚ Service Provider Reports
- ✚ More Success Stories

Give us your ideas.....
What would you like to see in your newsletter?



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ADDRESS CORRECTION REQUESTED

«Title» «First_Name» «Last_Name»
«Company_Name»
«Address_Line_1»
«Address_Line_2»
«City_State__Zip»