

MEMORANDUM OF UNDERSTANDING

between

Southern 14 Workforce Investment Board, Inc.

and

The Agencies Providing Services through the Illinois workNet delivery System in LWIA #26

I. PARTIES TO MOU (Sec. 121 (c)(1)) (Governor’s Guidelines, Section 1, Item (d))

- *Identify the programs covered by the agreement*
- *List the authorized representative of each required core partner and each local partner who shall negotiate and sign the MOU*

| Agency Name | Required Program | Authorized Signatory |
|---|--|---|
| Southern14 LWIB, Inc. | Local Board Chairperson | Royce Carter cc: Jim Taylor |
| Wabash Area Development, Inc. | Adult/Dislocated Worker/Youth (Title I Subtitle B) | Ken Pettijohn |
| Mid-5 Employment & Training, Inc. | Adult/Dislocated Worker/Youth (Title I Subtitle B) | Roger Boma |
| Shawnee Development Council, Inc. | Adult/Dislocated Worker/Youth (Title I Subtitle B) | Denna Williams |
| Illinois Eastern Community Colleges (IECC) | Adult Education Family Literacy (Title II) | Terry Bruce |
| Southeastern Illinois College (SIC) | Adult Education Family Literacy (Title II) | Lori Cox |
| Shawnee Community College (SCC) | Adult Education Family Literacy (Title II) | Ginger McBride |
| Illinois Department of Employment Security (IDES) | Wagner-Peyser (Title III) - IDES | Jillian VanZandt cc: Penny Valentine |
| Illinois Department of Human Services, Office of Rehabilitation Services (ORS) | Vocational Rehabilitation (Title IV) - DHS | Vicki Mayfield |
| Illinois Eastern Community Colleges (IECC) | Continuing Technical Education (Perkins) | Terry Bruce |

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| Southeastern Illinois College (SIC) | Continuing Technical Education (Perkins) | Lori Cox |
| Shawnee Community College (SCC) | Continuing Technical Education (Perkins) | Lee Ann George |
| LWIA #26 - WADI, Mid 5, SDC | Trade Adjustment Assistance (TAA) | See Attached Signiture Sheets |
| Illinois Department of Human Services (DHS) | Temporary Assistance for Needy Families - DHS | Katherine Staten cc-Myra Hillyard) |
| Caritas Family Solutions | Senior Community Services Employment Program | Kaelin Pierce |
| Southern Illinois Collegic Common Market | Senior Community Services Employment Program | Mary Sullivan cc-Tracy Norris |
| Shawnee Development Council, Inc. | Senior Community Services Employment Program | Denna Williams |
| Wabash Area Development, Inc. (WADI) | Community Services Block Grant ET | Ken Pettijohn |
| Shawnee Development Council, Inc. (SDC) | Community Services Block Grant ET | Denna Williams |
| none in area | Housing Urban Development ET | n/a |
| Illinois Department of Employment Security (IDES) | Unemployment Compensation (UI) - IDES | Jillian VanZandt cc: Penny Valentine |
| Illinois Department of Employment Security (IDES) | Trade Readjustment Assistance (TRA) - IDES | Jillian VanZandt cc: Penny Valentinea |
| Illinois Department of Employment Security (IDES) | Veterans Job Counseling (LVERs and DVOPs) - IDES | Jillian VanZandt cc: Penny Valentine |
| Illinois Migrant Council | National Farmworkers Jobs Program | Eloy Salazar |
| Job Corp | Job Corp (Title I Subtitle C) | Robert Coulson |

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|---|---|---|
| <p>IDES</p> <p>Youth Build - n/a</p> <p>Second Chance Program - IDOC</p> <p>- n/a</p> | <p>Migrant Seasonal Farmworker (Title I Subtitle D)</p> | <p>Jillian VanZant</p> <p>cc: Penny Valentine</p> |
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II. PURPOSE AND SCOPE OF MOU

- *Describe the general purpose and scope of the umbrella MOU*

This MOU describes the commitment of the required partners to provide integrated delivery of federally-funded workforce services in LWIA #26 including services at the comprehensive one-stop center and satellite offices identified in Section V of this MOU.

The purpose of this MOU is to define the workforce services WIOA required partners will provide in LWIA #26, the methods partners will use to provide these services and the roles and responsibilities of all partners related to service delivery.

III. VISION FOR THE SYSTEM (Governor’s Guidelines, Section 1, Item 1(b))

- *Describe the shared vision for the local one-stop delivery system (vision must be consistent with federal, state, regional, and local planning priorities as well as the Governor’s Guidelines)*
- *Define what aspects of the vision are currently in place*
- *Outline the steps to be taken and general timeliness for implementing the aspects of the vision that are not currently in place*

The Southern 14 Workforce Investment Board, Inc. and partners enter into this agreement with the following general objectives:

1. Implement the vision for the regional one-stop delivery system;
2. Determine the amount of contribution by each partner for infrastructure and shared system costs to support the regional one-stop delivery system;
3. Establish procedures and tracking methods for referrals between partners;
4. Provide assurance of physical and programmatic accessibility, specifically addressing adults, individuals with disabilities, dislocated workers, youth and individuals with barriers to employment;
5. Explain data sharing methods between partners at the local level to measure achievement of performance goals;
6. Describe the process by which disputes will be resolved; and identify the manner in which this agreement may be amended, modified and renewed.

LWIA #26 currently has one comprehensive workNet Center (one-stop) and 9 satellite offices which currently offer partner services/referrals to clients.

IV. MOU DEVELOPMENT (Governor’s Guidelines, Section 1, Item 11)

- *Describe the process and efforts of the Local Workforce Innovation Board and partners to negotiate the MOU*
- *Explain the process used when consensus is not reached*

For purposes of this MOU, each party expressly agrees to participate in good faith negotiations to reach a consensus. All partners will use the prescribed process in the Governor's Guidelines to achieve integration of program and service goals of WIOA. Active involvement and equal opportunity to provide input by all core and required partners was demonstrated in the MOU negotiation process and is reflected in the MOU.

LWIA #26 will use a local funding mechanism in agreement with 20 CFR Subpart E - One Stop Operating Costs 678.710 in which each Local Partner agrees to contribute to the shared system costs of the local one-stop system. (A state funding mechanism will be used only as a last resort when it is impossible to reach a local agreement).

V. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (Sec. 121 (c)(2)(i)) (§678.500(b)(1)) (Governor’s Guidelines, Section 1, Item 2)

- *Complete a local service matrix (template attached) explaining local methods of service delivery, which includes:*
 - *Career services to be provided by partner*
 - *Other program services to be provided by partner*
 - *Methods of service delivery for each service provided by partner*
- *Describe in detail the location(s) at which services will be accessible and how services will be coordinated between the operator and partners*

Title I (Adult, Dislocated Worker and Youth) – Southern 14 Workforce Investment Board, Inc. - WIOA Title 1B Client services will be contracted out to the following local service providers:

Wabash Area Development, Inc. (serving customers in Edwards, Wabash, Wayne and White counties); Mid 5 Employment & Training, Inc. (serving customers in Gallatin, Hamilton, Hardin, Pope and Saline counties; and Shawnee Development Council, Inc. (serving customers in Alexander, Johnson, Massac, Pulaski and Union counties).

Locations for Services are:

* Illinois workNet Center - Harrisburg (Mid 5 Employment & Training, Inc. 701 North Commercial, Suite 6A, Harrisburg, IL 62946-3328);

* Hardin/Pope County Satellite 1 Market Street - Courthouse Basement, Elizabethtown, IL 62931-0187 By Appointment Only. Phone: 618-287-8880

*Hamilton County Satellite 100 South Jackson-Courthouse Basement, McLeansboro, IL 62859-1462 By Appointment Only. Phone: 618-643-3975

*Edwards County Satellite RR 4, 334 Industrial Drive, Albion, IL 62806-1300
Phone: 618-445-2379

*Wayne and White County Satellite 2004 W. Delaware Street, Fairfield, IL 62837-2357
Phone: 618-842-2962

*Wabash County Satellite 823 W. 9th Street, Mt. Carmel, IL 62863-2414
Phone: 618-262-8133

* Pulaski County - Karnak Satellite 530 West Washington, Karnak, IL 62956-1503
Phone: 618-634-2201

* Alexander County Satellite 2207 Poplar, Cairo, IL 62914-1560. Phone: 618-734-0535

* Massac County Satellite 1 Superman Square - Courthouse Basement, Metropolis, IL 62960-1882 Phone: 618-524-2941

* Pulaski County Satellite 8364 Shawnee College Road, Ullin, IL 62992-2206 Phone: 618-634-3293

* Union County Satellite 1000 North Main, Anna, IL 62906-1652 Phone: 618-833-7431

* Johnson County - Individuals living in Johnson County are asked to call 618-634-2201 to make appointment at a satellite office most convenient for them.

Per WIOA Section 134(c)(2) and NPRM Section 678.430(a) and (b) the following career services will be made available to each WIOA eligible individual:

BASIC SERVICES - Services must be made available and, at a minimum, must include the following services, as consistent with allowable program activities and Federal cost principles:

Determinations of whether the individual is eligible to receive assistance from the adult, dislocated worker, or youth programs; Outreach, intake (including worker profiling), and orientation to information and other services available through the one-stop delivery system; Initial assessment of skill levels including literacy, numeracy, and English; Labor exchange services, including - (i) Job search and placement assistance, and, when needed by an individual, career counseling, including - (A) Provision of information on in-demand industry sectors and occupations (as defined in sec. 3(23) of WIOA); and (B) Provision of information on nontraditional employment; and (ii) Appropriate recruitment and other business services on behalf of employers, including information and referrals to specialized business services other than those traditionally offered through the one-stop delivery system; Provision of referrals to and coordination of activities with other programs and services, including programs and services within the one-stop delivery system and, when appropriate, other workforce development programs; Provision of workforce and labor market employment statistics information, including the provision of accurate information relating to local, regional, and national labor market areas, including - (i) Job vacancy listings in labor market areas; (ii) Information on job skills necessary to obtain the vacant jobs listed; and (iii) Information relating to local occupations in demand and the earnings, skill requirements, and opportunities for advancement for those jobs. Provision of performance information and program cost information on eligible providers of training services by program and type of providers; Provision of information, in usable and understandable formats and languages, about how the local area is performing on local performance accountability measures, as well as any additional performance information relating to the area's one-stop delivery system; Provision of information, in usable and understandable formats and languages, relating to the availability of supportive services or assistance, and appropriate referrals to those services and assistance, including: child care; child support; medical or child health assistance available through the State's Medicaid program and Children's Health Insurance Program; benefits under SNAP; assistance through the earned income tax credit; and assistance under a State program for Temporary Assistance for Needy Families, and other supportive services and transportation provided through that program; Provision of information and assistance regarding filing claims for unemployment compensation, by which the onestop must provide meaningful assistance to individuals seeking assistance in filing a claim for unemployment compensation. (i) "Meaningful assistance" means:

(A) Providing assistance on-site using staff who are welltrained in unemployment compensation claims filing and the rights and responsibilities of claimants; or (B)

Providing assistance by phone or via other technology, as long as the assistance is provided by trained and available staff and within a reasonable time. (ii) The costs associated in providing this assistance may be paid for by the State's unemployment insurance program, or the WIOA adult or dislocated worker programs, or some combination thereof; and Assistance in establishing eligibility for programs of financial aid assistance for training and education programs not provided under WIOA.

INDIVIDUALIZED SERVICES - Services, if determined to be appropriate in order for an individual to obtain or retain employment; Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may include - (i) Diagnostic testing and use of other assessment tools; and (ii) In-depth interviewing and evaluation to identify employment barriers and appropriate employment goals; Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve his or her employment goals, including the list of, and information about, the eligible training providers; group counseling; individualized counseling; career planning; Short-term pre-vocational services including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct services to prepare individuals for unsubsidized employment or training; Internships and work experiences that are linked to careers (as described in § 680.170); Workforce preparation activities; Financial literacy services as described in sec. 129(b)(2)(D) of WIOA; Out-of-area job search assistance and relocation assistance; English language acquisition and integrated education and training programs
See Local Service Matrix for methods of service delivery.

Title II (Adult Education) – Illinois Eastern Community Colleges (serving the counties of Edwards, Wabash and Wayne) provides the Adult Education and Family Literacy (AEFL) Program. AEFL is a grant funded program that offers a variety of courses to meet the diverse needs of the individuals enrolling in the program. Classes and supportive services are offered at no cost to students. IECC AEFL program offers curriculum and instruction that are aligned with the current high school standards and career-and-college-readiness expectations. Adult Secondary courses are designed to prepare students for the GED® or the HiSET® exam and prepare students for college and/or the workforce.

- Individuals enrolling in the program must be 16 years of age or older
- Individuals under the age 18 must provide formal separation documentation from the public school system
- All individuals enrolling in the program must complete the required assessments for class placement, advisement, and/or referrals.

Classes are typically offered every eight weeks.

Southeastern Illinois College (serving the counties of Gallatin, Hamilton, Hardin, Pope, Saline and White) offer High School Equivalency (HSE formerly known as GED) classes to help students prepare for the HSE Tests to earn their high school equivalency diploma. Students will develop critical thinking and problem solving skills while studying the

subject areas covered on the HSE Tests. The Test of Adult Basic Education (TABE) assessment is used to determine appropriate placement in HSE classes.

HSE classes include:

- Math
- Language Arts
- Science
- Social studies
- Computer skills

Shawnee Community College is the Adult Education Family Literacy service provider for the counties of Alexander, Johnson, Massac, Pulaski, and Union. The program offers classes and supportive services to assist adults below the postsecondary level to become literate and obtain the knowledge and skills necessary to become a full partner in the education of their family, to become employed, to obtain a secondary school credential, and to become economically self-sufficient. The program assists adults (ages 16 and older) in preparing to obtain a secondary school credential in the form of GED®, HiSet®, or a high school diploma. Classes (using curriculum aligned to the Illinois ABE/ASE Content Standards) are offered at several convenient times and locations throughout the college district each semester at no cost to the student. Pre-assessments using the Test of Adult Basic Education (TABE) determine placement into classes at the appropriate level of instruction. Literacy services, basic skills classes, High School Equivalency classes, and Bridge/Transition classes are offered using a Career Pathways model.

Title III (Wagner-Peyser/ES) – IDDES' Employment Services and Outreach is a labor exchange program designed to sustain economic growth by expanding employment opportunities to qualified job seekers that meet the demands of the employers. The program's objectives aim to reduce the loss of productivity by filling job openings as quickly as possible and to shorten the duration of individuals' unemployment. For job seekers who are not job ready, Employment Services, in cooperation with other workforce partners, assist clients to access training, employability development services, and other supportive services needed to realize their employment goals.

Title IV (Vocational Rehabilitation) – DHS-Voc. Rehab. (DRS) helps people with disabilities find and keep jobs. Our goal is to help our customers find quality employment that pays a living wage and offers a chance for advancement.

What services are offered? Our staff talk to people about their employment needs and help them find a job or get ready to go to work. They also make sure that people have the supports they need to stay on the job.

We offer specialized VR services for people who are:

- Blind or Visually Impaired
- Deaf or Hard of Hearing
- Hispanic or Latino with disabilities

We help high school students who have disabilities plan for their futures after high school graduation through our Transition and STEP programs.

Our Work Incentive Planning and Assistance Program helps people who receive SSDI/SSI benefits understand how working will affect their benefits.

Our Supported Employment Program (SEP) serves eligible people with significant disabilities who want to go to work and need on-going support services to succeed on the job.

Office that serve LWIA #26 are:

Anna DRS Office
Rehabilitation Services
1000 North Main Street, Willow Hall - Suite A
Anna, IL 62906
Phone: (618) 833-5115
TTY: (888) 460-5140
Fax: (618) 833-2358

Harrisburg DRS Office
Rehabilitation Services
323 South Maple Street, PO Box 348
Harrisburg, IL 62946
Phone: (618) 253-7681
TTY: (888) 460-5123
Fax: (618) 252-2854

Perkins/Continuing Technical Education – Perkins/Continuing Technical Education – The Carl D. Perkins grant is a federal grant that is designed to improve the economy by building a stronger career and technical workforce. Perkins provides assistance to students through a variety of means such as advising, counseling, textbook and equipment loans, and other supportive services as outlined by the grant. In order to qualify for Perkins, an individual must be enrolled in a career and technical certificate or degree program with the intent to enter a new occupation or improve skills for their current job, and they must attend at least 12 credit hours during an academic year.

Agencies that provide the Carl D. Perkins Grant in LWIA #26 are: Illinois Eastern Community Colleges (serving the counties of Edwards, Wabash and Wayne); Southeastern Illinois College (serving the counties of Gallatin, Hamilton, Hardin, Pope, Saline and White); Shawnee Community College (serving the counties of Alexander, Johnson, Massac, Pulaski and Union).

*Location that serves Gallatin, Hamilton, Hardin, Pope, Saline and White is Southeastern Illinois College, 3575 College Road, Harrisburg, IL 62946;

*Locations that serve Edwards, Wabash and Wayne counties are Illinois Eastern Community Colleges (IECC) Frontier Community College 2 Frontier Drive, Fairfield, IL 62837-2601; and Wabash Valley College 2200 College Drive, Mt. Carmel, IL 62863-2699

*Location that serves Alexander, Johnson, Massac, Pulaski & Union is Shawnee Community College 8364 Shawnee College Road, Ullin, IL 62992.

Trade Adjustment Assistance (TAA) – Southern 14 Workforce Investment Board, Inc. - WIOA TAA Client services will be contracted out to the following local service providers: Wabash Area Development, Inc. (serving customers in Edwards, Wabash, Wayne and White counties); Mid 5 Employment & Training, Inc. (serving customers in Gallatin, Hamilton, Hardin, Pope and Saline counties); and Shawnee Development Council, Inc. (serving customers in Alexander, Johnson, Massac, Pulaski and Union counties).

IDES/Veterans -- IDES provides veterans priority of service over all other job applicants, actively promotes and develops employment opportunities, and provides placement and vocational guidance services.

CSBG (Community Service Block Grant) – Wabash Area Development, Inc. (serving the counties of Edwards, Gallatin, Hamilton, Saline, Wabash, Wayne and White); Shawnee Development Council, Inc. (serving the counties of Alexander, Hardin Johnson, Massac, Pope, Pulaski and Union)

IDES/UI -- The Unemployment Insurance program, administered by IDES, is designated to contribute to the state's overall economic stability by partially protecting eligible workers against loss of income during periods of unemployment. Eligible workers who become unemployed and meet all requirements set forth in the UI Act may receive benefits for the maximum number of weeks payable under the law or until the worker finds employment or becomes otherwise ineligible.

SCSEP (Older Americans) –

Caritas Family Solutions Senior Employment - The Senior Community Service Employment Program provides low-income persons, age 55 and over, the opportunity to prepare for and return to the labor force. Qualified seniors receive employment preparation, job search assistance and a paid public service assignment that provides on-the-job training. Those who move on to the workforce reduce the use of welfare programs and supplement the tax role.

Caritas Family Solutions serves all eligible individuals in several of the counties that make up LWIA #26. They have two regional offices: Carterville Regional Office 10286 Fleming Road, Carterville, IL 62918 and Mt. Vernon Regional Office 219 Withers Drive, Mt. Vernon, IL 62864

The Southern Illinois Collegiate Common Market (SICCM) is a 501(c)(3) not-for-profit corporation organized in 1973. The consortium is governed by a Board of Directors composed of presidents and chancellors of participating institutions and is staffed by ten professional and two operational employees. SICCM was organized to provide a means of sharing human and material resources in higher education to fast-growing institutions within the consortium. The members of the organization are John A. Logan College at

Carterville, Kaskaskia College at Centralia, Rend Lake College at Ina, Shawnee Community College at Ullin, Southeastern Illinois College at Harrisburg, Southern Illinois University Carbondale, and Southern Illinois University Edwardsville.

Sixty percent of the 25 counties (some portions) served by the five community colleges are included in the Lower Mississippi Delta Development region. In 1990, the Delta Commission, chaired by President Bill Clinton, then Governor of Arkansas, made recommendations to President George Bush for improvement of the quality of life in this large poverty-stricken seven-state region. One of the recommendations was as follows:

"Institutions of higher education should establish regional consortia to provide and concentrate expansive specialty training in order to avoid duplication and to selectively adjust out-of-state tuition to Delta students for specialties."

Having accomplished this mission many years before the recommendation was made, SICCM institutions have demonstrated they are historically innovative and successful in meeting the needs of the region.

In its forty-two year history, the consortium has administered over \$69 million in grants and projects, all of which have been directed toward addressing regional needs and issues. The programs and projects include telecommunications/distance learning, welfare-to-work, nursing, allied health, economic development, research, articulation, faculty development and sharing, curriculum development, public services, labor-management cooperation, leadership and core values, and other aspects of serving higher education and community needs.

Shawnee Development Council, Inc. - The Title V Senior Community Service Employment Program is an employment and training program designed to assist income eligible workers age 55 or older to re-enter the job market. Participants receive on-the-job training and upgrading of marketable skills. Work experience is provided through assignment to local not-for-profit organizations. Enrollees can work up to a maximum of 20 hours per week at their assigned host agency and will receive minimum wage for those hours.

Shawnee Development Council, Inc. serves eligible individuals in the counties of Alexander, Johnson, Massac, Pulaski in LWIA #26

IDES/Trade Readjustment Assistance -- IDES administers Trade Readjustment Allowances, a benefit under the TAA program, providing income support to persons who have exhausted unemployment compensation and whose jobs were affected by foreign imports.

IDOC Second Chance – n/a - none in LWIA #26

DHS/TANF – Illinois Department of Human Services - serving all 14 counties in LWIA #26). The Division of Family & Community Services (FCS) has local offices across the state. These offices are known as Family Community Resource Centers (FCRCs) and they provide many types of services and information. FCS improves the health and well-being of families and individuals through partnerships and services that build community

competence. We work with our customers, providers, and advocates to achieve high standards of service. While SNAP, WIC, cash assistance, and medical programs are the services that are most well known, there are many other programs and services offered through the division.

Locations in LWIA #26 DHS-TANF services include: DHS Family Community Resource Center in Pulaski County-422 South Blance Street, Mounds, IL 62964. Phone: 618-745-9411; DHS Family Community Resource Center in Massac County, 2301 Metropolis Street, Metropolis, IL 62960 Phone: 618-524-2631. DHS Family Community Resource Center in Saline County - 320 Raymond Street, Harrisburg, IL 62946. Phone: 618-253-7161

HUD – n/a - none in LWIA #26

IDES/MSFW (Migrant & Seasonal Farmworkers) -- IDES provides staff assisted services including job development, career guidance, and referral to training and supportive services for migrant and seasonal farmworkers.

Job Corps – Golconda Job Corps (serving all 14 counties in LWIA #26)

National Farmworkers Jobs Program – The National Farmworker Jobs Program (NFJP) is a nationally-directed program for chronically unemployed and underemployed migrant and seasonal farmworkers (MSFWs) which is administered by the Illinois Migrant Council (IMC). IMC provides WIOA career services, training and related assistance for eligible MSFWs including youth. IMC coordinates with core and required partners (Titles I, II, III and IV) including the IDES Title III MSFW Program and other partners in the one-stop delivery system.

Location that offers the National Farmworkers Jobs Program is: The Illinois Migrant Council 335 South Main Street Anna, Illinois 62906 Phone: (618) 833-8500. Serving the following LWIA #26 counties: Alexander, Gallatin, Johnson, Pulaski, Saline and Union.

YouthBuild – n/a - none in LWIA #26

VI. PROCUREMENT OF ONE-STOP OPERATOR (Governor’s Guidelines, Section 1, Item 5)

- *Name of the procured one-stop operator (if operator is in place by July 1, 2016)*
- *Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal (if applicable)*
- *Assure that the one-stop operator will not perform any of the proscribed functions (§678.620(b))*

Note: One-stop operator designation does not take effect until July 1, 2017 (§678.635)

Mid 5 Employment & Training, Inc.

VII. NAME AND LOCATION OF COMPREHENSIVE ONE-STOP CENTER(S)
(Governor's Guidelines, Section 1, Item 5)

- Provide the name and address of the comprehensive one-stop center(s)
- Where applicable list the designated affiliated sites or specialized centers

Note: The information provided in Section VII must match the Illinois Workforce Development System (IWDS) and Illinois workNet listings

Comprehensive One-Stop Center - Mid 5 Employment & Training, Inc. (Illinois workNet Center) located at 701 North Commercial, Suite 6A in Harrisburg, IL 62946

Hardin/Pope County Satellite, 1 Market Street - Courthouse Basement, Elizabethtown, IL 62931-0187

Hamilton County Satellite - 100 South Jackson - Courthouse Basement, McLeansboro, IL 62859-1462

Alexander County Satellite - 2207 Poplar, Cairo, IL 62914-1560

Massac County Satellite
1 Superman Square - Courthouse Basement, Metropolis, IL 62960-1882

Pulaski County Satellite - SCC - 8364 Shawnee College Road, Ullin, IL 62992-2206

Pulaski County Satellite - Karnak - 530 West Washington, Karnak, IL 62956-1503

Union County Satellite - 1000 North Main, Anna, IL 62906-1652

Edwards County Satellite - R.R. #4, 334 Industrial Drive, Albion, IL 62806-1300

Wayne/White County Satellite - 2004 West Delaware Street, Fairfield, IL 62837-2357

Wabash County Satellite - 823 West 9th Street, Mt. Carmel, IL 62863-2414

VIII. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (§678.755 and §678.760) (Governor's Guidelines, Section 1, Item 1(c), 7, 8, and 16)

Following the Governor's Guidelines:

- *Specify infrastructure costs for all required program partners and describe the agreed upon amount that each partner will contribute using Attachment 8 of the Governor's Guidelines (shared costs must be negotiated on an annual basis)*
- *Specify shared system costs for all required partners and describe the agreed upon amount that each partner will contribute using Attachment 8 of the Governor's Guidelines (shared costs must be negotiated on an annual basis)*
- *Describe the agreed upon method that each partner will contribute as a proportional share of costs to support the services and operations of the local one-stop delivery system*
- *Outline steps the Local Board, chief elected officials, and local partners used to reach consensus on shared costs*
- *Define the period of time in which the shared cost funding agreement is effective (may differ from the duration of the MOU) e.g., July 1, 2016 through June 30, 2017*
- *Indicate whether the budget format represents an interim budget agreement or a final budget agreement*
- *Acknowledge that the agreements are made contingent on the availability of federal funding for each required program*
- *Describe the process to be used between partners to resolve issues during the MOU duration period when consensus cannot be reached specific to infrastructure costs*
- *Describe the procedures that will be used to reconcile budgeted infrastructure costs to actual costs to assure each local partner pays its proportionate share in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*

The partners agree to share proportionately in the costs of the local one stop delivery system. These costs include shared system costs for service delivery and infrastructure costs associated with the comprehensive one-stop center(s) identified in Section VII. Shared System Costs are non-infrastructure costs to which required program partners must contribute. The agreements made are contingent upon the availability of Federal funding for each required program. These shared costs may include the cost of shared services authorized for an individual participant, such as intake and assessment costs, as well as shared costs of local board functions. In-kind contributions to shared system costs are permissible.

Infrastructure costs are non-personnel costs that are necessary for the general operation of a comprehensive one-stop center, including the rental costs of facilities, the costs of utilities and maintenance, equipment (including assessment-related products and assistive technology for individuals with disabilities) and technology to facilitate access to the one-stop center, including the centers planning and outreach activities.

Per the Governor's Guidelines, local comprehensive one-stop center infrastructure costs and local one-stop delivery system costs to be shared among all required partners are defined in the Standard Budget Format for Shared Costs (Appendix Item 6 of the Governor's Guidelines).

The allocation of costs among required partners was based on the following method (select one):

- Full-time equivalents as encouraged by the Governor’s Guidelines
- Other allowable basis for cost allocation. Describe:

In the case of a dispute, all partners agree to comply with the Illinois Workforce Innovation Board’s (IWIB) Conflict Resolution Procedure for Memoranda of Understanding¹ to resolve their differences. However, nothing in this Article or MOU shall require the partners to submit a thirty (30) day cancellation of this entire MOU to conflict resolution or binding arbitration. The Southern 14 Workforce Investment Board, Inc. and all partners shall adhere to the following conflict resolution process for disputes arising out of any provision of this MOU.

The primary principle of the referral system is to provide integrated and seamless delivery of services to both job seekers and employers.

1. The partners agree to familiarize themselves with the requirements for participation in each of the required partners programs.
2. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop center.
3. To the extent possible, the partners agree to develop and utilize common intake forms.
4. The partners agree to refer clients eligible for each other’s services to one another for services.
5. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys.
6. The partners commit to robust and ongoing communication required for an effective referral process.
7. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

IX. REFERRAL PROCESS (Sec. 121 (c)(2)(iii)) (Governor’s Guidelines, Section 1, Item 2) (§678.500(b)(3))

- *Describe local operator’s role and responsibilities for coordinating referrals among required partners*
- *Identify the entities between whom the referrals occur*
- *Explain the method(s) that will be used to refer participants between programs*
- *Define roles related to referrals*
- *Identify the method of tracking referrals*
- *Describe specific arrangements to assure that individuals with barriers to employment, including individuals with disabilities, can access available services*

Title I (Adult, Dislocated Worker and Youth) – The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and

to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

Title II (Adult Education) -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

Title III (Wagner-Peyser/ES) – The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

Title IV (Vocational Rehabilitation) -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

Perkins/Continuing Technical Education -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners

agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

Trade Adjustment Assistance (TAA) -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

IDES/Veterans -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

CSBG (Community Service Block Grant) -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

IDES/UI -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit

to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

SCSEP (Older Americans) -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

IDES/Trade Readjustment Assistance -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

IDOC Second Chance – N/A (none in LWIA #26)

DHS/TANF – The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

HUD – N/A (none in LWIA #26)

IDES/MSFW (Migrant & Seasonal Farmworkers) -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common

intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

Job Corps -- The partners agree to familiarize themselves with requirements for participation in each of the required partners programs. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop (workNet) center. To the extent possible, the partners agree to develop and utilize common intake forms. The partners agree to refer clients eligible for each other's services to one another for services. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys. The partners commit to ongoing communication required for an effective referral process. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

National Farmworkers Jobs Program -- NFJP- The Illinois Migrant Council (IMC) staff (Anna) will coordinate with Title IB Centers and other partners identified in this section (IX.) to provide and receive mutual referrals of farmworkers and individuals to programs for which they may be eligible. To prepare for mutual referrals, IMC staff will cross train partner staff in NFJP eligibility criteria and provide an NFJP screening tool to identify individuals to be referred to IMC; and IMC staff will request training from partners in the eligibility information for each partner's programs. IMC staff will provide written materials about NFJP training opportunities and services to the partners for display to prospective clients at their office sites; and IMC staff will request written materials from each partner about their services to display and share with prospective clients for their programs at IMC field sites. IMC will provide online information in its social media when this is available about local partner programs and contacts. As available, IMC will use a joint partner referral form developed/with the One-Stop and partners. IMC staff will keep records of referrals (farmworkers) they receive from partners including date of referral, name of partner agency/staff from whom referred, and status of NFJP enrollment and, when applicable, Title IB co-enrollment for career services or training. For individuals with barriers to employment (e.g., limited English speaking farmworkers), IMC will determine NFJP eligibility of individuals referred by local partners (e.g., walk-ins, clients and others who have self-identified as farmworkers during intake (e.g., in Title IB-IWDS)..

YouthBuild – N/A (none in LWIA #26)

Note: Local areas need to be as specific as possible when describing the differences in referral methods between partner programs. DOL has expressed concern about this area in the past.

X. PHYSICAL ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§678.500(b)(4))

Assure public accessibility to the comprehensive one-stop center, including:

- *The comprehensive one-stop center’s layout supports a culture of inclusiveness*
- *The location of the comprehensive one-stop center is recognizable in a high-traffic area*
- *Access to public transportation is available within reasonable walking distance*
- *The location of a dedicated parking lot, with parking lot spaces closest to the door marked for individuals with disabilities*

The comprehensive one-stop center will maintain a culture of inclusiveness in compliance with Section 188 of WIOA, the Americans with Disabilities Act (ADA) of 1990 and all other applicable statutory and regulatory requirements.

Additionally, the physical characteristics of the facility, both indoor and outdoor, meet compliance with 29 CFR Part 37, the 2010 or most recent ADA standards for Accessible Design and the Uniform Federal Accessibility Standards. Services will be available in a convenient, high traffic and accessible location taking into account reasonable distance from public transportation and adequate parking (including parking clearly marked for individuals with disabilities). Indoor space will be designed in an “equal and meaningful” manner providing access for individuals with disabilities.

XI. PROGRAMMATIC ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§678.500(b)(4))

- *Describe how the comprehensive one-stop center provides access to the 13 required career services in the most inclusive and appropriate settings and accommodations for each individual participant, specifically addressing: adults, individuals with disabilities, dislocated workers, youth, and individuals with barriers to employment*
- *Explain how services will be provided using technology in accordance with the “direct linkage” requirement under WIOA*

Note: Provide as much specificity as possible for each partner program

All partners agree that they will not discriminate in their employment practices or services on the basis of gender, age, race, color, creed, religion, national origin, disability or veteran’s status, or on the basis of any other classification protected under state or federal law. The partners assure that they have in place policies and procedures to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. The partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding these issues and they are unaware of any claims currently pending against them before any court or administrative body relative to alleged violations of such laws.

All partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all comprehensive one-stop center, programs, services, technology and materials are accessible and available to all. These services will be provided “on demand” and in “real time” in the physical comprehensive one-stop center in person or via

technology consistent with the “direct linkage” requirement as defined in WIOA (WIOA Section 121(b)(1)(A) and Section 678.305(d) of the draft Notice of Proposed Rulemaking). Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style and intelligence or education level. An interpreter will be provided “in real time” to any customer with a language barrier. Additionally, assistive devices, such as screen-reading software programs (e.g., JAWS and DRAGON) and assistive listening devices will be available.

XII. AMENDMENT PROCEDURES (Sec. 121 (c)(2)(v)) (§678.500(b)(5))

Describe amendment procedures, including annual negotiation of infrastructure and shared system costs, including:

- *The amount of notice a partner agency must provide the other partners to make amendments*
- *The procedures for informing other partners of the pending amendment*
- *The circumstances under which the local partners agree the MOU must be amended*
- *The procedures for terminating the MOU or a specific partner’s participation in the MOU*

NOTE: Make sure to have the latest date changes as amendment dates are established

This MOU may be amended upon mutual agreement of the parties that is consistent with federal, state, or local laws, regulations, rules, plans or policies or for one or more of the following reasons:

1. The addition or removal of a partner from this MOU.
2. Removal or addition of program responsibilities for any partner that administers more than one federal program.
3. A change in the one-stop operator or a change in the physical location of the comprehensive one-stop center.
4. A change in the services, service delivery methods currently utilized, referral methods, or methods to allocate costs.
5. The need to renegotiate a partner’s proportionate share of costs based on changes in the method of service delivery or program or funding changes that affect a partner’s continued ability to meet its shared cost obligations.

EXAMPLE:

All amendments will involve the following process:

1. The Parties seeking an amendment will submit a written request to the Southern 14 Workforce Investment Board, Inc. that includes:
 - The requesting party’s name.
 - The reason(s) for the amendment request.
 - Each Article and Section of this MOU that will require revision.
 - The desired date for the amendment to be effective.
 - The signature of the requesting party’s authorized representative.

If the request is approved, the Southern 14 Workforce Investment Board, Inc. will notify the remaining parties of the intent to amend and will provide each remaining party thirty (30) days from the date of the notice (unless another time frame is specified in the notice) to review the anticipated changes and to submit a response to the Southern 14 Workforce Investment Board, Inc. Failure by a party to respond within the prescribed timeframe will be deemed that party's approval of the proposed changes.

In the event that a remaining party has questions and/or concerns regarding the proposed amendment, the party must list its questions and/or concerns in writing and submit the list to Southern 14 Workforce Investment Board, Inc. within the specified timeframe. Southern 14 Workforce Investment Board, Inc. will review the listed questions/concerns and will issue a response within fifteen (15) days of receipt of the list. If Southern 14 Workforce Investment Board, Inc. deems it necessary, the listed questions/concerns will be sent to all other parties and/or a meeting with all parties will be scheduled to discuss the proposed changes and to achieve consensus on a final amendment draft. The final, approved amendment draft will be signed by authorized representatives of the affected partners, then submitted to Southern 14 Workforce Investment Board, Inc. for the final signature. Southern 14 Workforce Investment Board, Inc. will distribute copies of the fully executed amendment to all Parties.

XIII. DATA SHARING (Governor's Guidelines, Section I, Item 6)

- *Describe how core program partners will share data, information, and collaborate to assure that all common primary indicators of performance for the core program partners in the local area will be achieved*
- *Explain how other partners will share data, information and collaborate to assure each partner achieves its performance goals*
- *Provide assurance that Personally Identifiable Information (PII) will be kept confidential*

NOTE: Partners are encouraged to seek clarification from their respective core partner state agency and/or data staff

Partners agree to a data sharing agreement that allows each program to comply with the federal laws governing it and that will be used to improve mutual referrals and communication.

Partners agree to comply with federal and state laws governing protection of personally identifiable information.

XIV. RENEWAL PROVISIONS (Sec. 121(c)(2)(v)) (Governor's Guidelines, Section 1, Item 12) (§678.500(b)(6))

Provide the process and timeline in which MOU will be reviewed, including:

- *Explain the renewal process, which must occur at a minimum of every three years*
- *Describe the required renewal process if substantial changes occur before the three year expiration date*

NOTE: Make sure to have the latest date changes as amendment dates are established

Within 90 days prior to the end date of this MOU, the partners shall review the MOU and negotiate any needed changes to the provisions herein. The partners shall collaboratively evaluate the effectiveness of operations pursuant to this MOU, make any necessary modifications and renew the MOU for a term to be determined at the time of renewal.

XV. ADDITIONAL LOCAL PROVISIONS (OPTIONAL) (Sec. 121(c)(2)(B))
(§678.500(c))

NOTE: Adding additional requirements is a joint decision. All questions should be directed to state level support.

XVI. ADDITIONAL PARTNERS (Sec. 121 (b)(2))

XVII. DURATION OF AGREEMENT (Sec. 121(c)(2)(v))
(§678.500(b)(5)) (Governor’s Guidelines, Section 1, Item 12)

- *Provide the effective date of the MOU*
- *List the agreed upon expiration date (cannot exceed three years)*

The partners’ performance under this MOU shall commence on July 1, 2016, and shall terminate on June 30, 2019, unless previously terminated by one of the partners pursuant to the terms of Section XII.

XVIII. AUTHORITY AND SIGNATURES (§678.500(d)) (Governor’s Guidelines, Section 1, Item 9)

- *Include a statement that those signing have authority to represent and sign on behalf of their program*

The MOU template contains the names of core and required partners who are required to sign the MOU.

XIX. ATTACHMENTS

LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

INCLUDES:

- CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
- OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
- SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

STANDARD BUDGET FOR SHARED COSTS

OTHER

XX. REQUIRED PARTNER SIGNATURES

LOCAL WORKFORCE DEVELOPMENT BOARD CHAIRPERSON

| | |
|---|---------------------------------------|
| _____ Signature | _____ Royce Carter Printed Name |
| _____ Chairman Title | _____ Date |
| _____ Southern 14 Workforce Investment Board, Inc. Organization | |

CHIEF ELECTED OFFICIAL

| | |
|---|-------------------------------------|
| _____ Signature | _____ Jim Taylor Printed Name |
| _____ CEO Title | _____ Date |
| _____ Chair, CEO Consortium for LWIA #26 Organization | |

CHIEF ELECTED OFFICIAL

| | |
|-----------------------|-----------------------|
| _____ Signature | _____ Printed Name |
| _____ Title | _____ Date |
| _____ Organization | |

CHIEF ELECTED OFFICIAL

| | |
|-----------------------|-----------------------|
| _____ Signature | _____ Printed Name |
| _____ Title | _____ Date |
| _____ Organization | |

CHIEF ELECTED OFFICIAL

Signature

Printed Name

Title

Date

Organization

CHIEF ELECTED OFFICIAL

Signature

Printed Name

Title

Date

Organization

TITLE IB-WORKFORCE DEVELOPMENT

Signature

Roger Boma
Printed Name

CEO

Title

Date

Mid 5 Employment & Training, Inc.

Organization

TITLE II-ADULT EDUCATION AND FAMILY LITERACY

Signature

Terry Bruce
Printed Name

Chief Executive Officer

Title

Date

IECC - Frontier Community College

Organization

ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY, TITLE III-WAGNER-PEYSER

| | |
|--|------------------|
| _____ | Jillian VanZandt |
| Signature | Printed Name |
| _____ | _____ |
| Southern Region Manager | Date |
| Title | |
| _____ | |
| Illinois Department of Employment Services | |
| Organization | |

ILLINOIS DEPARTMENT OF HUMAN SERVICES, TITLE IV-VOCATIONAL REHABILITATION

| | |
|--|----------------|
| _____ | Vicki Mayfield |
| Signature | Printed Name |
| _____ | _____ |
| DRS Supervisor` | Date |
| Title | |
| _____ | |
| Department of Human Services - Office of Rehabilitation Services (ORS) | |
| Organization | |

PERKINS/CONTINUING TECHNICAL EDUCATION

| | |
|--|--------------|
| _____ | Terry Bruce |
| Signature | Printed Name |
| _____ | _____ |
| Chief Executive Officer | Date |
| Title | |
| _____ | |
| Illinois Eastern Community Colleges - Frontier Community College | |
| Organization | |

TRADE ACT PROGRAM

| | |
|--|-------------------|
| _____ | Jillian Van Zandt |
| Signature | Printed Name |
| _____ | _____ |
| Southern Regional Manager | Date |
| Title | |
| _____ | |
| Illinois Department of Employment Security | |
| Organization | |

**ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY -
VETERANS JOB COUNSELING, TRAINING AND PLACEMENT**

| | |
|---|---|
| _____ Signature | _____ Jillian VanZandt Printed Name |
| _____ Southern Region Manager Title | _____ Date |
| _____ Illinois Department of Employment Security Organization | |

COMMUNITY SERVICES BLOCK GRANT PROGRAM

| | |
|--|--|
| _____ Signature | _____ Ken Pettijohn Printed Name |
| _____ Executive Director Title | _____ Date |
| _____ Wabash Area Development, Inc. Organization | |

ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY - UNEMPLOYMENT INSURANCE

| | |
|---|--|
| _____ Signature | _____ Jillian Van Zandt Printed Name |
| _____ Southern Regional Manager Title | _____ Date |
| _____ Illinois Department of Employment Security Organization | |

SENIOR COMMUNITY SERVICES EMPLOYMENT PROGRAM

| | |
|--|--|
| _____ Signature | _____ Kaelin Pierce Printed Name |
| _____ Senior Service Employment Program Manager Title | _____ Date |
| _____ Caritas Family Solutions Organization | |

ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY – TRADE READJUSTMENT ACT

| | |
|---|--|
| _____ Signature | _____ Jillian Van Zandt Printed Name |
| _____ Southern Region Manager Title | _____ Date |
| _____ Illinois Department of Employment Security Organization | |

ILLINOIS DEPARTMENT OF CORRECTIONS - SECOND CHANCE PROGRAM

| | |
|---|-----------------------|
| _____ Signature | _____ Printed Name |
| _____ Title | _____ Date |
| _____ N/A - None in LWIA #26 Organization | |

ILLINOIS DEPARTMENT OF HUMAN SERVICES - TEMPORARY ASSISTANCE FOR NEEDY FAMILIES

| | |
|--|--|
| _____ Signature | _____ Kathrine Staten Printed Name |
| _____ Title | _____ Date |
| _____ Illinois Department of Human Services - DHS Organization | |

HOUSING AND URBAN DEVELOPMENT - EMPLOYMENT AND TRAINING

| | |
|---|-----------------------|
| _____ Signature | _____ Printed Name |
| _____ Title | _____ Date |
| _____ N/A - None in LWIA Organization | |

MIGRANT AND SEASONAL WORKER - FARMWORKERS PROGRAM

| | |
|---|----------------------------------|
| _____ Signature | Jillian VanZandt Printed Name |
| _____ Southern Region Manager Title | _____ Date |
| _____ Illinois Department of Employment Security Organization | |

JOB CORPS

| | |
|---|--------------------------------|
| _____ Signature | Robert Coulson Printed Name |
| _____ Center Director Title | _____ Date |
| _____ Golconda Job Corps Organization | |

NATIONAL FARMWORKERS JOBS PROGRAM

| | |
|---|------------------------------|
| _____ Signature | Eloy Salazar Printed Name |
| _____ Executive Director Title | _____ Date |
| _____ Illinois Migrant Council Organization | |

YOUTHBUILD

| | |
|---|------------------------|
| _____ Signature | ----- Printed Name |
| _____ ----- Title | _____ ----- Date |
| _____ N/A - None in LWIA #26 Organization | |

OTHER

Signature

Printed Name

Title

Date

Organization

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

| REQUIRED PARTNERS | Eligibility for Title IB | Outreach, intake, orientation | Skills and supportive service needs assessment | Labor exchange services | Program coordination and referral | Labor market information | Training provider performance and cost information | Performance info for the local area as a whole | Info on the availability of supportive services and referrals | Info and Assistance with UI claims | Assistance establishing eligibility for financial aid | Employment retention services | Follow-up services for Title IB customers |
|--|-------------------------------------|--------------------------------------|---|-------------------------------------|--|-------------------------------------|---|---|--|---|--|--------------------------------------|--|
| Title IB | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Adult Education and Family Literacy | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Employment Programs under Wagner-Peyser | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vocational Rehabilitation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Post-secondary Career and Technical Education under Perkins | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trade Adjustment Assistance (TAA) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Job Counseling, Training and Placement Services for Veterans | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Community Services Block Grant | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Unemployment Insurance | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Senior Community Services Employment Program (SCSEP) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Trade Readjustment Assistance (TRA) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Second Chance | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TANF | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Housing and Urban Development Employment and Training Activities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Migrant and Seasonal Farmworkers | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Job Corps | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| National Farmworker Jobs Program | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| YouthBuild | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

| | | | | | | | | | | | | | |
|------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Other (specify): | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify): | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify): | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

| REQUIRED PARTNER | OTHER PROGRAMS AND ACTIVITIES PROVIDED |
|--|--|
| Title IB | All services required under WIOA Title IB. |
| Adult Education and Family Literacy | <p>(1) Assist adults to become literate and obtain the knowledge and skills necessary for employment and economic self-sufficiency;</p> <p>(2) Assist adults who are parents or family members to obtain the education and skills that are necessary to becoming full partners in the educational development of their children; and lead to sustainable improvements in the economic opportunities for their family;</p> <p>(3) Assist adults in attaining a secondary school diploma and in the transition to postsecondary education and training, including through career pathways; and</p> <p>(4) Assist immigrants and other individuals who are English language learners in improving their reading, writing, speaking, comprehension skills in English; mathematics skills; and acquiring an understanding of the American system of Government, individual freedom, and the responsibilities of citizenship.</p> |
| Employment Programs under Wagner-Peysner | All services required under Title II (Wagner-Peysner/Employment Services). |
| Vocational Rehabilitation | <ul style="list-style-type: none"> •Child Care Resource & Referral - information for parents looking for quality child care; and for child care providers •Comprehensive Community-Based Youth Services - provides crisis assistance to youth, 11 to 17 years of age, who have run away from home or have been kicked out of their homes. •Developmental Disability Services - provide information, assessment & referral regarding developmental disabilities. •Domestic Violence Victim Services - provide free and confidential services to help domestic violence victims attain safety and self sufficiency, and to promote violence prevention through education and outreach. •Early Intervention - assessment of children age 0-3 for developmental delays •Family Case Management - coordinates health and social services in order to promote healthy pregnancy and child development •Family Community Resource Center (Family & Community Services) - "one-stop" centers for cash & medical assistance, food stamps, and job services •Family Planning - provides medical, social and educational services related to the avoidance, achievement, timing and spacing of pregnancy. •Mental Health - information, assessment & referral regarding mental health and mental illness |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

| REQUIRED PARTNER | OTHER PROGRAMS AND ACTIVITIES PROVIDED |
|--|---|
| | <ul style="list-style-type: none"> •Partner Abuse Intervention Services - DHS protocol-approved programs for perpetrators of intimate partner violence. •Residential School - residential education and outreach programs for children with disabilities •State Psychiatric Hospital - for children, adolescents and adults who need publicly-funded inpatient treatment •Women, Infants and Children (WIC) - provides nutritious foods, education, counseling and support for pregnant women, new mothers, infants and children up to age 5. |
| Post-secondary Career and Technical Education under Perkins | <ol style="list-style-type: none"> 1. Preparation for employment, vocational training, support services. 2. Veteran's assistance with financial aid, admissions, placement testing and support services. 3. Special populations assistance with financial aid, admissions, placement testing and support services. 4. Rapid Response Meetings - Host Site. 5. Academic Counseling/Career Advisement. 6. Resume Writing/Interview Skills. 7. Time Management and Financial Management Skills. 8. Academic Support - Tutoring 9. Economic Assistance - textbook and equipment loans. 10. Mentoring. 11. Career Exploration and Academic Advisement. 12. ACT WorkKeys testing for graduating students (Career & Technical Education and GED) |
| Trade Adjustment Assistance (TAA) | All services required under Trade Adjustment Assistance. |
| Job Counseling, Training and Placement Services for Veterans | All services required under Veterans Job Counseling (LVERs and DVOPs) through IDDES. |
| Community Services Block Grant | All services required under the Community Services Block Grant Program. |
| Unemployment Insurance | All services required under the Unemployment Insurance program through IDDES. |
| Senior Community Services Employment Program (SCSEP) | Caritas Family Solutions also provides services involving Adoption, Community Integrated Living Arrangements, Counseling Services, Foster Care, Multi-Systemic Therapy. |
| Trade Readjustment Assistance (TRA) | All services required on the Trade Readjustment Assistance (TRA) program through IDDES. |
| Second Chance | N/A - None in LWIA #26. |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

| REQUIRED PARTNER | OTHER PROGRAMS AND ACTIVITIES PROVIDED |
|--|---|
| TANF | While SNAP, WIC, cash assistance, and medical programs are the services that are most well known, there are many other programs and services offered through the division such as Aid to the Aged, Blind or Disabled (AABD); Application for Benefits Eligibility (ABE); Child Care Assistance Program (CCAP); Cash ; Comprehensive Community-Based Youth Services (CCBYS); Domestic Violence - Victim Services; Early Intervention; EarnFare; Earned Income Tax Credit (EITC); Emergency Food; Emergency & Transitional Housing; Family Case Management; Family Planning; Farmers' Market Nutrition Program; Funeral and Burial Benefits; Healthy Child Care Illinois; Healthy Families Illinois; Homeless Prevention Program; Homeless Youth; Juvenile Accountability Block Grant (JABG); Juvenile Detention Assistance Initiative (JDAD); Juvenile Justice; Juvenile Justice Councils; Juvenile Justice Transportation; Illinois Link - Illinois Link Card Information or Managing Your Illinois Link Account; Medical Assistance Programs; Newborn Hearing Screening; Parents Care and Share; Partner Abuse Intervention Program; Perinatal Depression; Redeploy Illinois; Release Upon Request; School Health; Sexual Assault Prevention; SNAP - Supplemental Nutrition Assistance Program; Supportive Housing for Homeless Persons; Teen REACH; Temporary Assistance for Needy Families (TANF); Women, Infant and Children (WIC). |
| Housing and Urban Development Employment and Training Activities | N/A - None in LWIA #26. |
| Migrant and Seasonal Farmworkers | All services required through the Migrant and Seasonal Farmworkers program through IDES. |
| Job Corps | All services required through the Job Corps program. |
| National Farmworker Jobs Program | The National Farmworker Jobs Program (NFJP), Title ID, is a nationally-directed program of services for chronically underemployed and unemployed migrant and seasonal farmworkers (MSFWs) which is administered by the Illinois Migrant Council in Illinois. IMC WIOA services include career services, training, related assistance and customer-focused case management for eligible MSFW participants including youth. IMC coordinates with the IDES Title III Migrant and Seasonal Farmworker Program. IMC provides access to career services for MSFW through the one-stop delivery services. |
| YouthBuild | N/A (None in LWIA #26). |
| Other (specify): | |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

| REQUIRED PARTNER | Service(s) to be Provided | Onsite Staff | Onsite Contractor | "Direct Linkage" Technology | Specify How Technology Meets "Direct Linkage" Requirement |
|---|---------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|
| Title IB | Eligibility Determination | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | Career Services | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | Training Services | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | Follow-Up Services | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Adult Education and Family Literacy | Academic Testing | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Disability Services | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Remedial and GED Classes | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Employment Programs under Wagner-Peyser | Intake & Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Vocational Rehabilitation | Voc. Rehab. Jobs | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Voc. Rehab. - Homes | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Post-secondary Career and Technical Education under Perkins | Job Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Resume Writing | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Placement Testing | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trade Adjustment Assistance (TAA) | Intake & Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

| REQUIRED PARTNER | Service(s) to be Provided | Onsite Staff | Onsite Contractor | "Direct Linkage" Technology | Specify How Technology Meets "Direct Linkage" Requirement |
|--|---------------------------|--------------------------|--------------------------|-------------------------------------|---|
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Job Counseling, Training and Placement Services for Veterans | Intake-Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Community Services Block Grant | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Intake - Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Unemployment Insurance | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Intake-Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Senior Community Services Employment Program (SCSEP) | Job Placement Services | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Skills Upgrade | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Work Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Trade Readjustment Assistance (TRA) | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Intake-Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

| REQUIRED PARTNER | Service(s) to be Provided | Onsite Staff | Onsite Contractor | "Direct Linkage" Technology | Specify How Technology Meets "Direct Linkage" Requirement |
|---|---|--------------------------|--------------------------|-------------------------------------|---|
| Second Chance | n/a-None in LWIA #26 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| TANF | Eligibility Determination | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Cash Assistance -TANF | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Food Assistance | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Health & Medical | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Housing and Urban Development Employment and Training Activities | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | N/A-None in LWIA #26 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Migrant and Seasonal Farmworkers | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Intake & Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Job Corps | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Intake & Orientation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | Referrals | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Phone and/or email with partners |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| National Farmworker Jobs Program | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Access to career services and training for MSFW | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Telephone, email, "Skype" when applicable |

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

| REQUIRED PARTNER | Service(s) to be Provided | Onsite Staff | Onsite Contractor | “Direct Linkage” Technology | Specify How Technology Meets “Direct Linkage” Requirement |
|------------------|---------------------------|--------------------------|--------------------------|-----------------------------|---|
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| YouthBuild | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | N/A-None in LWIA #26 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Other (Specify): | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |