

SOUTHERN 14 WORKFORCE INVESTMENT BOARD, INC. MINUTES FOR SEPTEMBER 11, 2018

Chairman Carter asked that we take a moment of silence to remember the tragedy and victims of September 11, 2001

I. CALL TO ORDER

The September meeting of the Southern 14 Workforce Investment board, Inc. was held on Tuesday September 11, 2018 at the Southeastern Illinois College in Harrisburg IL.

Chairman Royce Carter called the meeting to order at 7:00 p.m.

II. ROLL CALL

ABSENT

Lori Cox
Brad Cross
Jay Edgren
Kevin Fetters
Les Hardin
Andrea Hays
Lena Hicks
Chris Howton
Ginger McBride
Dean Rogan
Randall Rushing
Florence Simpson
Penny Valentine
Neil Wagner
Trina Warren
Dawn Williams
Denna Williams
Rick Wilson
Bob Wolfe
Royce Carter

Brandi Bradley
Connie Duncan
Wayne Eichorn
Lawrence Fillingim
Tim Hocking
Vicki Mayfield
Larry Steward
Beth Wilson

Also in attendance: Pam Barbee, Lyn Stephens and Sheryl Walker So.14 Board Office.

III. Approval of the Agenda

The minutes were amended to remove the two committee reports due to the fact that neither committee has anything to bring before the board at this meeting.

Motion carried by voice vote

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IV. APPROVAL OF THE JUNE 2018 MINUTES

Following a review of the June 12, 2018 Meeting minutes, *Les Hardin* made the motion to approve the June 2018 minutes, *Bob Wolfe* seconded the motion, Motion was carried by Voice Vote.

V. ACCEPTANCE FINANCIAL REPORTS

Following a review of the June, July and August 2018 financial reports as presented *Bob Wolfe* made a motion to approve the financial reports with *Les Hardin* seconded. *Motion was carried by roll call vote as follows:*

Lori Cox (yes), Brad Cross (yes), , Jay Edgren (yes), Kevin Fetters (yes), Les Hardin (yes), Andrea Hays (yes), Lens Hicks (yes), Chris Howton (yes), Ginger McBride (yes), Dean Rogan (yes), Randall Rushing (yes), Florence Simpson (yes), Penny Valentine (yes), Neil Wagner (yes), Trina Warren (yes), Dawn Williams (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes).

VI. CHAIRMAN COMMENTS

Chairman Carter told the board members in attendance that the PY 17 Audit was in process with the auditors from Botsch and Associates, CPA's, had come to the board Office and conducted the field work during the week of August 13-16. Completion should be done on time for all filing deadlines. Chairman Carter also advised the board about the board office's *Senior Adult Worker* (a participant in Goodwill Older Adult Work Experience) who has been working out well, doing tasks such as file storage, basic administration duties.

VII. EXECUTIVE DIRECTOR COMMENTS

Executive Director, Pam Barbee; advised the board members that the So. 14 newsletter is up and running again. Board members will receive a link to view it online or will have one mailed if requested. She asked for members to let the board office know if there was any content members would like to be included.

The required Request for Proposal (RFP) for PY18 Youth, Adult and Dislocated Worker was sent out and are due back to the board office by close of business September 21, 2018. She noted that historically only Wabash Area Development, Inc. (WADI) and Shawnee Development Council, Inc (SDC) respond.

All of the Honeywell Trade clients that needed to be enrolled in some sort of course work met the deadline requirement.

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VIII. Service Provider Report

Denna Williams from Shawnee Development Council. SDC told the board with the retirement of the long term WIOA Case Manager and their first major Trade Event (the closing of Honeywell). This caused the need for technical assistance from DCEO which lead to a 2 year monitoring review. Most areas of concern were not localized to SDC but things that the monitors have found across the state. A few operating policies need to be more defined. She feels that her staff is progressing well in learning how to handle Trade cases. She is taking a more active role with WIOA until a new Case Manager can be hired and trained.

IX. COMMITTEE REPORTS

None

X. OTHER BUSINESS:

A) REGIONAL APPRENTICESHIP GRANT

Ginger McBride of Shawnee Community College, Adult Education and Lori Cox of Southeastern Illinois College told the board Southeastern, Shawnee, Logan and Rend Lake approached us, our workforce area and Man-Tra-Con about doing a regional project. LWIA #26 is only ready to enter into the Navigator phase so we will be focusing on all of our 14 counties not just those served by SIC and SCC. The grant submission will include a full time, and part time position to serve at the Navigators for the whole Economic Region (19 Counties) and will work closely with the IDES Business Service Team to get the word out to our business. When the business training need are identified we will work with the Community College serving that county to provide the training.

Since IECC is technically in LWIA #23, they may be participating in that Economic Region's grant, but we will try to include Frontier and Wabash Community College as well.

This is the description from DCEO:

Illinois recognizes apprenticeships are a proven work-based learning strategy connecting individuals to a career pathway. The State increased the number of Registered Apprenticeships from 13,754 in Federal Fiscal Year 2016 to 15,186 in Federal Fiscal Year 2017. Although a solid foundation is in place, Illinois recognizes more resources are required to meet the goal of expanding Registered Apprenticeships 25% by 2020. The purpose of this NOFO is to request proposals from eligible organizations capable of implementing the apprenticeship expansion priorities of Illinois' Unified State Plan and the Illinois Apprenticeship Committee the support of Apprenticeship Intermediaries and Regional Apprenticeship Navigators.

Apprenticeship Intermediaries

Intermediary organizations act as apprenticeship program sponsors and perform administrative responsibilities such as registering businesses and apprentices, tracking activities, and reporting results. This eases the burden for businesses, particularly small companies that do not have the personnel to

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execute such tasks. In this model, the *Apprenticeship Intermediary* sponsors or administers the apprenticeship programs, coordinates with employers to hire apprentices, facilitates the provision of related technical instructions and other components of the program. This NOFO will support *Apprenticeship Intermediary* activities including the funding of apprenticeship demonstration projects.

Regional Apprenticeship Navigators

A strong apprenticeship program requires building and maintaining effective partnerships between the business, workforce system, and education/training providers. The objective of the *Apprenticeship Navigators* is to expand apprentice sponsorship by employers and intermediaries in existing and new occupations throughout the state. This NOFO will support business outreach with employers and workforce professionals to expand the use of apprenticeship as a work-based learning strategy.

As this progress the board will be kept informed.

B) PERFECT ATTENDANCE AWARDS

Chairman Carter had the honor of presenting the PY 2017 perfect attendance awards to: Kevin Fetters, Andrea Hays, Tim Hocking, Chris Howton, Vickie Mayfield, Ginger McBride, Larry Steward, Penny Valentine, Neil Wagner, Dawn Williams, and Royce Carter

XI. ADJOURNMENT

Les Hardin made a motion, and Kevin Fetter seconded to adjourn the meeting at 7:38 p.m.

Minutes Approved by _____ Date _____