

**The policy is repeated in the Personnel Policy – page 14**

Last year's formula funded grants had a stipulation that we would implement a Reporting or Waste, Fraud and Abuse policy and training as a condition of funding. At this year's monitoring we were reminded about this and advised that we would need it implemented prior to the next funding cycle. The language for this implementation was provided by DCEO as follows:

**XIV Fraud Awareness and Incident Reporting**

**In compliance with WIOA, Chapter 8 Section 3.7.2 – Incident Reporting:**

**Employees will be required to review the incident reporting policy as well as the fraud training on the GATA website (<https://www.illinois.gov/sites/GATA>) annually as a part of the employee evaluation and certify that they have reviewed and agree to follow the reporting procedure. Incident reporting forms and instructions are available on the Southern 14 web page ([SO14LWIB.com](http://SO14LWIB.com)) or from the Board's compliance officer.**

**Note: Employees have completed the review and signed the certification agreeing to follow the policy.**

## **So. 14 LWIB, Inc. - Personnel Policies**

- All requests for software purchases will be approved for compatibility by the IT Manager. Software will be installed by the IT Department. Shareware software is to be handled as a regular software purchase.

### **XIV Fraud Awareness and Incident Reporting**

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