

ATTACHMENT B

INCUMBENT WORKER TRAINING PROJECT PLAN

Complete one (1) Project Plan Per Company

DCEO Use Only

IWDS Project Number: _____

1. Check whether the project is local or part of CSSI Local Project CSSI Project

Company Information

2. Company Name: _____

3. Project Name: _____

Company Contact Information

4. Name: _____ 5. Title: _____

6. Organization: _____

7. Telephone: _____ 8. Email Address: _____

LWIA Contact Information

9. LWIA Name: _____ 10. LWIA Number: _____

11. LWIA Contact Name: _____

12. Telephone: _____ 13. Email Address: _____

Project Description/Information *(use the addendum if more space is needed for questions 14,15 & 18 below)*

14. List the targeted industry(ies) and/or occupation(s) by sector:

Sector	Industry(ies)	Occupation(s)

15. List the organization/companies involved in the project (briefly describe their roles):

Organization/Company	Role

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16. Discuss the need for training and the expected benefits that will improve productivity (include the benefits such as opportunities for 'backfill', strengthens business relations, etc.):

17. Describe the type and quality of training to be provided through this project (must be job specific):

18. Describe the key project activities along with a projected start and end date:

Activities	Projected Start Date	Projected End Date

19. What is the budget for the training portion of this project? (Do not include employee wages or other match):

20. Describe how the employer match will be provided (include source, amount and commitment):

21. How many workers will be trained and obtain upgraded skills and/or jobs? (As applicable, include credentials obtained, jobs to be created or retrained, wage increases and the number to move into any targeted jobs):

INCUMBENT WORKER TRAINING PROJECT PLAN ADDENDUM

Use this page if additional space is needed for questions 14,15, & 18.

14. List the targeted industry (ies) and/or occupation(s) by sector:

Sector	Industry(ies)	Occupation(s)

15. List the organization/companies involved in the project (briefly describe their roles):

Organization/Company	Role

18. Describe the key project activities along with a projected start and end date:

Activities	Projected Start Date	Projected End Date