

Southern 14 Workforce Investment Board
Proposed PY18 Administrative Budget

PY18 (July 1, 2018 - June 30, 2019) Funding		PY17 (July 1, 2017 - June 30, 2018) Funding	Increase (Decrease) Funding	
Carry Forward -PY17 Allocated	155,419	Carry Fward PY16	102,746	52,673
PY18 Allocated	180,696	Py16 Allocated	218,543	(37,847)
Other Grants (Trade)	5,200	Other Grants	5,000	200
Total Available to Budget	341,315		326,289	15,026

	PY17 Budget			PY18 Budget	
	(July1, 2017 - June 30, 2018)	Expended July 1, 2017 - June 30, 2018	Under (Over) Budget	(July1, 2018 - June 30, 2019)	Increase (Decrease) Budget
SALARIES & BENEFITS					
5010 Wages	90,652	80,175	10,477	90,652	0
5011 Retirement Benefit	10,500	7,500	3,000	10,500	0
5012 Incentive Bonus	5,000	4,999	1	5,000	0
5040 Payroll Tax	8,704	8,568	137	8,704	0
5016 Health/Life Ins	14,400	12,382	2,018	14,400	0
	129,257	113,624	15,633	129,257	0
RENT/UTILITIES/PHONE					
5042 Rent & Utilities	3,600	3,600	0	3,600	0
5034 Telephone	4,000	2,700	1,300	4,000	0
	7,600	6,300	1,300	7,600	0
OFFICE					
5021 Meeting & Committee	100	0	100	0	(100)
5022 Office Expense	10,000	7,770	2,230	10,000	0
5023 Printing	1,500	1,290	210	1,500	0
5032 Postage	1,500	1,660	(160)	2,000	500
5044 Dues & Subscriptions	1,500	1,690	(190)	2,000	500
5046 Office Insurance	7,800	7,712	88	7,800	0
	22,400	20,123	2,277	23,300	900
BOARD TRAVEL/TRAINING					
5024 Board Travel	6,500	2,631	3,869	6,500	0
5026 Board Per Diem	2,000	1,058	943	2,000	0
5027 ED & Seminars	150		150	150	0
	8,650	3,689	4,962	8,650	0
GR TRAVEL/TRAINING					
5028 GR Travel	8,500	4,696	3,804	8,500	0
5030 GR Per Diem	2,500	457	2,043	2,500	0
5038 ED & Seminars	250		250	250	0
	11,250	5,154	6,096	11,250	0
OTHER					
5048 Other					
5036 Legal/Accounting	9,000	7,800	1,200	9,000	0
5047 WIOA Transition Funds					0
	9,000	7,800	1,200	9,000	0
ADVERTISING/MARKETING					
5020 Advertising	2,000	3,596	(1,596)	2,000	0
Marketing Projects					0
	2,000	3,596	(1,596)	2,000	0
EQUIPMENT					
5018 Equipment	10,000	1,500	8,500	10,000	0
MISCELLANEOUS					
5055 EO Obligations	450		450	450	0
5057 Licenses & Taxes	75	10	65	75	0
5049 Miscellaneous	120,607	80	120,527	0	(120,607)
	121,132	90	121,042	525	(120,607)
Worknet Centers					
5054 Worknet Centers *	5,000	8,994	(3,994)	5,200	200
TOTAL	326,289	170,870	155,419	206,782	(119,507)

Un-Budgeted amount to be used for personel actions - remaining to be place in Mis.

134,533

Programatic Admin Budget (One-Stop Staff)

SALARIES & BENEFITS

5010 Wages	24,276	18,122	6,154	24,276
5011 Retirement Benefit	3,500	3,500	0	3,500
5012 Incentive Bonus	1,250	1,250	0	1,250
5040 Payroll Tax	2,380	1,749	631	2,380
5016 Health/Life Ins	4,800	4,800	0	4,800
	<u>36,206</u>	<u>29,421</u>	<u>6,785</u>	<u>36,206</u>
Other				
5028 GR Travel	4,289	2,861	1,428	6,500
5030 GR Per Diem	0		0	1,500
5022 Office Expense	1,000		1,000	1,500
	<u>41,495</u>	<u>32,282</u>	<u>9,213</u>	<u>45,706</u>

***One-Stop Position is fully funded from programatic funds

Budget with no increases

	Hourly Rate	Bi-Weekly Rate	Annual Rate	Budgeted Overtime	Retirement	Budgeted Incentive Bonus	FICA/ MED	UI	Payroll Tax	Health Insurance
Executive Director	13.29	1,634.62	42,500.12	1,807.44	3,500.00	2,500.00	3,710.26	266.75	3,977.01	4,800.00
Compliance Monitor	12.00	903.72	23,496.72	25,304.16	3,500.00	1,250.00	2,299.14	165.30	2,464.44	4,800.00
Fiscal Officer		816.00	21,216.00	1,632.00	3,500.00	1,250.00	2,111.25	151.79	2,263.04	4,800.00
		3,354.34	87,212.84	3,439.44	10,500.00	5,000.00	8,120.65	583.84	8,704.49	14,400.00
Career & Business Spec.	12.75	867.00	22,542.00	1,734.00	3,500.00	1,250.00	2,220.49	159.64	2,380.13	4,800.00
										36,206.13

Proposed Increases

	Hourly Rate	Bi-Weekly Rate	Annual Rate	Budgeted Overtime	Retirement	Budgeted Incentive Bonus	FICA/ MED	UI	Payroll Tax	Health Insurance
Executive Director	16.35	1,650.97	425.00	32.69	850.00	40.87	1,062.50	49.04	1,683.66	1,275.00
Compliance Monitor	0.13	13.42	234.97	0.27	469.93	0.33	587.42	0.40	13.69	704.90
Fiscal Officer	0.12	12.12	212.16	0.24	424.32	0.30	530.40	0.36	12.36	636.48
Payroll Taxes			872.13		1,744.26		2,180.32			2,616.39
Total Cost to Budget			938.85		1,877.69		2,347.12			2,816.54
Executive Director	57.21	1,691.83	1,487.50	65.38	1,700.00	73.56	1,912.51	81.73	1,716.35	2,125.01
Compliance Monitor	0.47	13.76	822.39	0.53	939.87	0.60	1,057.35	0.66	13.95	1,174.84
Fiscal Officer	0.42	12.42	742.56	0.48	848.64	0.54	954.72	0.60	12.60	1,060.80
Payroll Taxes			3,052.45		3,488.51		3,924.58			4,360.64
Total Cost to Budget			3,285.96		3,755.38		4,224.81			4,694.23

	1% Increase	2% Increase	4% Increase	2.5% Increase	3% Increase
Career & Business Spec.	0.13	0.26	0.51	0.32	0.38
Payroll Taxes	12.88	13.01	450.84	13.07	13.13
Total Cost to Budget	225.42	485.33	485.33	563.55	676.26
					51.73
					727.99
Career & Business Spec.	0.45	0.51	13.26	0.57	0.64
Payroll Taxes	13.20	13.26	901.68	13.32	13.39
Total Cost to Budget	788.97	970.66	970.66	1,014.39	1,127.10
					86.22
					1,213.32

Note: the amount of unbudgeted funds available for personnel action is **134,532.93**