

SOUTHERN 14 WORKFORCE INVESTMENT BOARD, INC.
MINUTES
DECEMBER 12, 2017

I. CALL TO ORDER

The December meeting of the Southern 14 Workforce Investment board, Inc. was held on Tuesday December 12, 2017 at the Southeastern Illinois College in Harrisburg IL.

Chairman Royce Carter called the meeting to order at 7:00 p.m.

II. ROLL CALL

PRESENT

Brad Cross
Kevin Fetters
Les, Hardin
Andrea Hays
Lena Hicks
Timothy Hocking
Chris Howton
Vickie Mayfield
Ginger McBride
Randall Rushing
Larry Steward
Penny Valentin
Neil Wagner
Dawn Williams
Bob Wolfe
Royce Carter

ABSEENT

Lori Cox
Connie Duncan
Jay Edgren
Wayne Eichorn
Lawrence Fillingim
Trina Warren
Denna Williams
Beth Wilson
Rick Wilson

Dean Rogan Sr. arrived late

Also attending was Sandy Goldman (WADI) Doris Martin (SDC) Pam Barbee, Lyn Stephens & Sheryl Walker (So. 14 LWIB staff)

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III. APPROVAL OF AGENDA

Motion carried by voice vote.

IV. APPROVAL OF MINUTES

Following review of the September 12, 2017 meeting minutes, *Les Hardin made a motion to approve the September 2017 minutes as corrected* (first paragraph changing the word *June* to *September*). *Bob Wolfe. seconded the motion.*

Motion carried by voice vote.

V. ACCEPTANCE OF FINANCIAL REPORTS

Following review of the September 2017, October 2017, November 2017 financial reports as presented. *Larry Stewart made the motion to approve, and Bob Wolfe seconded the motion.*

Motion was carried by roll call vote as follow:

Brad Cross (yes), Kevin Feters (yes), Les Hardin (yes), Andre Hays (yes), Lena Hicks (yes), Timothy Hocking (yes), Chris Howton (yes), Vickie Mayfield (yes), Ginger McBride (yes), Randall Rushing (yes), Larry Steward (yes), Penny Valentine (yes), Neil Wagner (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes),

VI. CHAIRMAN COMMENTS

Chairman Carter acknowledged and thanked the board for their service on the board.

VII. EXECUTIVE DIRECTOR COMMENTS

Executive Director Barbee informed the board the last of the Airtex (Fairfield) layoffs have been approved for Trade.

The Golconda Job Corp is closing although the date has not been determined could be as late as June 2018.

Honeywell in Metropolis is idling (cycling down) production and 170 will be laid off. A Rapid Response is scheduled for Dec. 20, 2017. They have filed for Trade but not yet approved, could possibly be a 1-E grant.

VIII. SERVICE PROVIDER REPORTS

Sandy Goldman announced that she has stepped down as director but will still remain with WADI. She introduced Angie Payton as the new director.

They are getting the inherited Mid-5 clients assimilated into WDAI.

IX. COMMITTEE REPORTS

Personnel Committee: *Chair Kevin Feters;* made the following motions, from the committee, requesting the board approve:

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- A. **Motion 1:** to increase Executive Directors salary to Forty-Two Thousand Five Hundred dollars (\$42,500) annually. Retroactive to July 1, 2017.

Motion was carried by roll call vote.

Brad Cross (yes), Kevin Fetters (yes), Les Hardin (yes), Andre Hays (yes), Lena Hicks (yes), Timothy Hocking (yes), Chris Howton (yes), Vickie Mayfield (yes), Ginger McBride (yes), Randall Rushing (yes), Larry Steward (yes), Penny Valentine (yes), Neil Wagner (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes),

Motion 2: approve an increase in the Compliance Monitor salary by 4 % to Thirteen dollars and 29 cents (\$13.29) per hour. Retroactive to July 1, 2017.

Motion was carried by roll call vote.

Brad Cross (yes), Kevin Fetters (yes), Les Hardin (yes), Andre Hays (yes), Lena Hicks (yes), Timothy Hocking (yes), Chris Howton (yes), Vickie Mayfield (yes), Ginger McBride (yes), Randall Rushing (yes), Larry Steward (yes), Penny Valentine (yes), Neil Wagner (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes),

Motion 3: an increase to the employee health insurance stipend from Two Hundred Ninety-Five dollars (\$295) up to Four Hundred dollars (\$400) per month, per full-time employee. Retroactive to July 1, 2017.

Motion was carried by roll call vote.

Brad Cross (yes), Kevin Fetters (yes), Les Hardin (yes), Andre Hays (yes), Lena Hicks (yes), Timothy Hocking (yes), Chris Howton (yes), Vickie Mayfield (yes), Ginger McBride (yes), Randall Rushing (yes), Larry Steward (yes), Penny Valentine (yes), Neil Wagner (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes),

Motion 4: Chair Fetters made a motion from the committee requesting the board approve an increase to the retirement benefit paid to full-time employees from Two Thousand Five Hundred (\$2500) to Three Thousand Five Hundred dollars (\$3500). The employees will be responsible of paying their own taxes on this new amount. Retroactive to July 1, 2017.

Motion was carried by roll call vote.

Brad Cross (yes), Kevin Fetters (yes), Les Hardin (yes), Andre Hays (yes), Lena Hicks (yes), Timothy Hocking (yes), Chris Howton (yes), Vickie Mayfield (yes), Ginger McBride (yes), Randall Rushing (yes), Larry Steward (yes), Penny Valentine (yes), Neil Wagner (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes),

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B. Finance Committee:

Motion 1 - Chair *Dawn Williams* made a motion from the committee that the board approve the movement of Fifteen thousand Four hundred Fifty-three dollars (\$15, 453) from the miscellaneous category to the appropriate payroll category in the PY17 Budget. No second was required

Motion was carried by roll call vote.

Brad Cross (yes), Kevin Fetters (yes), Les Hardin (yes), Andre Hays (yes), Lena Hicks (yes), Timothy Hocking (yes), Chris Howton (yes), Vickie Mayfield (yes), Ginger McBride (yes), Randall Rushing (yes), Larry Steward (yes), Penny Valentine (yes), Neil Wagner (yes), Denna Williams (yes), Bob Wolfe (yes), Royce Carter (yes),

C. One-Stop Committee: Motion to PY17 MOU revisions

Motion 1 - Chair Dean Rogan from the committee a motion to recommend approval of a provisional certification of the One-Stop Center, located in Carmi, pending the development and implementation of the Center's Business Services Team. No second required, motion was carried voice vote.

Motion 2 – Chair Dean Rogan from the committee a motion to approve the revisions to the PY17 Memorandum of Understanding as presented. No second required, motion was carried voice vote.

D. Policy and Planning Committee:

Motion 1 – Chair *Ginger McBride* from the committee a motion to approve the revisions to the Fiscal/Procurement Manual, as well as Local Policy #1 as presented. No second required, motion was carried by voice vote.

Motion 2 – Chair *Ginger McBride* from the committee a motion to approve the Executive Director's response to DCEO's One-Stop Operator Procurement Monitoring. No second required, motion was carried voice vote.

X. OTHER BUSINESS:

None

XI. ADJOURNMENT:

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Les Hardin made a motion and was seconded by Kevin Fetters to adjourn the meeting. Meeting adjourned at 8:00 p.m.

Minutes Approved by _____ **Date** _____