

SOUTHERN 14 WORKFORCE INVESTMENT BOARD, INC.

MINUTES for June 10, 2025

I. CALL TO ORDER:

The March meeting of the Southern 14 Workforce Investment Board, Inc. was held on Tuesday, June 10th 2025 . Dean Rogan called the meeting to order at 7:00 p.m. at Southeastern Illinois College in Harrisburg, IL and via zoom. A quorum was met.

ROLL CALL

ABSENT

Michael Belford
Scott Cohoon
Lori Cox
Brad Cross (zoom)
Connie Duncan (zoom)
Ginger Harner
Shawn Healy
Lena Hicks (zoom)
Wendy Ali
Angie Peyton (zoom)
Neil Wagner
Dawn Williams (zoom)
Denna Williams (zoom)
Rick Wilson
Dean Rogan

Kaylee Adams
Brandi Bradley
Lindsay Duvall
Wayne Eichorn
Matt Fowler
Chris Howton
Libby Lingafelter
Shane Neuman
Beth Rister
Leah Seals
Steve Smith
Chad Wargel
Beth Wilson
Patricia Wilson
Tory Woods
Rocky Wright

Also in Attendance: Pam Barbee, Sheryl Walker, Ryan Trueblood (zoom), and Victor Duckworth (zoom)

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II. APPROVAL OF THE MARCH 11th BOARD MINUTES

A quorum was met and the March 11th minutes were approved with discussion regarding heading date. Jessica had already fixed the date and uploaded the correct date to the website but did not reprint.

1st: Ginger Harner

2nd: Neil Wagner

Voice Vote: Motion Carried

III. ACCEPTANCE FINANCIAL REPORTS

All expenses were presented in member packets for the March, April, and May 2025 expenses and were accepted.

1st: Neil Wagner

2nd: Rick Wilson

Roll Call Vote: Motion Carried

IV. CHAIRMAN COMMENTS

We welcome Lindsay Duvall as she is replacing Trina Warren with TANF.

V. EXECUTIVE DIRECTOR COMMENTS

We are still working with several companies to provide incumbent worker training and have requested an additional \$7,500 to increase the projects for Champ Labs. They are doing a module of lean manufacturing that is specifically to increase production on the line. We are also working with a Farm Tiling company in Metropolis to provide fast-track CDL training through SCC. All of our current projects will be completed by September 30, but I anticipate requesting a new 1E grant for future projects. The new request will include a small amount of administrative funding.

We were awarded an additional \$32,500 in the Quest grant. This funding will be used by SDC for work experience training and must be completed before September 30, 2025. Our goal for this grant is 32 individuals. As of the end of May, we have served 28, 9 with occupational skills training (CDL) and 19 with work experience.

We worked with IECC Business & Industry to submit a concept note for the opportunity to apply for a grant through Git Lab Foundation. The focus of this opportunity is to increase the earning potential for those individuals earning below a living wage. Our concept is to offer a pre-apprenticeship program that combines classroom training in the manufacturing lab at IECC with work-based learning with a local manufacturer. This is just the first step, so I'm not sure when,

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or if, we will be contacted to submit the grant application. If it is approved, we will request both administrative funds and case management funds.

We anticipate another round of State funding, but have not yet received the funding notice. For the current funding, we are on track to spend the allotment before 6/30. Our goal is to serve 20 individuals, and to date, we have served 14, 10 with work experience and 4 with occupational skills training (CDL).

Staff continues to monitor the service providers and is seeing some improvements, so they are hopeful for a good State monitoring.

The administrative staff is looking at ways to reduce our costs. We are considering little things like perhaps not bringing as many copies of the Board mail-out information to the meeting. We were thinking of just providing a couple of sets that could be passed around if a question came up. We could always bring the documents up on the screen. Generally, we are just taking the handouts back to our office and shredding them. Also, we will be contacting the Board members who still receive hard copies of the mail-out to see if they have the ability to receive the packet electronically. The postage to send out each package this quarter was \$20. We send out five, so that is \$100 or \$400 a year. I know it is a little savings, but it looks like we will have to count our pennies this fiscal year, at least until we get some additional grants with administrative funding.

Since this is the last meeting of the fiscal year, please be sure to get your travel to Sheryl.

Thank you for everything you do to assist us. We appreciate your efforts.

VI. COMMITTEE REPORTS

Oversight Committee:

The Oversight Committee met on June 3rd at 10:00 am via Zoom, we did have a quorum. A motion was made by Chis Howton and seconded by Giner Harner to accept PY 23 Audit as presented and approve its submission.

The Committee then brought this to the board.

1st: Committee

Voice Vote: Motion Carried

The Oversight Committee met on June 3rd at 10:00 am via Zoom, we did have a quorum. A motion was made by Chis Howton and seconded by Neil Wagner to award the PY24 Audit contract to Watler's Accounting.

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The Committee then brought this to the board.

1st: Committee

Roll Call Vote: Motion Carried

Personnel Committee:

The Personnel Committee met on June 3rd at 1:00 pm via Zoom, we did have a quorum. A motion was made by Lori Cox and seconded by Brad Cross to accept the Personnel Portion of the Board Administrative Budget and make recommendations to the full board.

The Committee then brought this to the board.

1st: Committee

Roll Call Vote: Motion Carried

Finance Committee:

The Finance Committee met on June 3rd at 1:00 pm via Zoom, we did have a quorum. A motion was made by Beth Rister and seconded by Dawn Williams to accept the PY25 Allocated Funding and approve the submission for funding.

The Committee then brought this to the board.

1st: Committee

Roll Call Vote: Motion Carried

A motion was made by Dawn Williams and seconded by Beth Rister to accept the PY25 Administrative Budget, which included the personnel actions and make recommendations to the full board.

The Committee then brought this to the board.

1st: Committee

Roll Call Vote: Motion Carried

VII. SERVICE PROVIDER COMMENTS:

Shawnee Development Council:

Monthly Narrative: Meeting Goals

*The Spring 2025 Semester has ended. We are working on enrolling students for the Summer 2025 Semester which begins on June 2nd.

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*We are working on the last of the funding we have for the State Work Experience. The Quest is going until September. We have been informed of some more funding to put on 4-5 more adults. We have a waiting list that we are working on for the participants. Below is the number of participants and the counties that we have enrolled in:

Quest Grant: in process of enrolling more

State Grant: 6; two in Pulaski, three in Massac, and one in Alexander (this grant ends June 30th)

*We have enrolled 2 in the Youth Work Experience that we need to spend funding in. Here is that breakdown: 1 in Pulaski and 1 in Hardin.

Meetings/trainings/Events attended:

May 8th & 9th: WIOA Annual Summit

May 28th: Attended meeting at SCC-Anna Extension Center with potential OTA students that start in August

Upcoming Events/Trainings

June 2nd: Summer Semester begins at SCC & SIC

June 17th: Inter Agency Meeting

June 26th: File Review by SO14

*Personnel updates: due to Michele Hunsaker taking medical leave until June, we are looking to hire a temporary replacement for her.

Wabash Area Development Inc.:

Program

In Career Education, we currently have 3 nursing students, 2 students in CDL's, 2 in criminal justice, 1 in diesel tech, 1 in auto tech, 1 early childhood, 1 cosmetology. Graduating this semester there are 6 nursing students, 1 early childhood student, 1 radiology student, and 1 business mgmt. student. We will have 6 students taking summer courses.

In Work Experience, we have 2 beginning in Crossville, 1 beginning at White Senior Center, 1 at Village of Enfield, 1 at Hubele-Tomm Farms, 1 at Little Sprouts Children's Center, 1 at Mt. Carmel High School, and 4 participants at WADI Offices.

Outreach

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On May 5th, Amy Seidel attended Hamilton County High School to talk to seniors about the WIOA Program.

On May 6th, Ryan Douthitt attended a nursing orientation at SIC.

On May 27th, Amy attended the Crossville City Board Meeting to discuss summer Work Experience.

VIII. ADJOURNMENT

Neil Wagner made the motion to adjourn, seconded by Shawn Healy, carried via Voice Vote. The meeting was adjourned at 7:40 pm by Dean Rogan.

Minutes Approved by _____ Date _____