

**ADULT PRIORITY OF SERVICE**  
Southern 14 Workforce Investment Board, Inc. LWIA #26

As described in TEGL 10-09 and 03-15, when programs are statutorily required to provide priority for a particular group of individuals, such as are outlined in WIOA Policies on Eligibility in Chapter 4 - Adult Eligibility, the Local Workforce Investment Board will establish priority of service based on guidelines listed below.

**Residency** – Adult customers who reside within Alexander, Edwards, Gallatin, Hamilton, Hardin, Johnson, Massac, Pope, Pulaski, Saline, Union, Wabash, Wayne and White counties or Dislocated Workers who have been laid off from facilities located within the local workforce area will be given Residency Priority of Service. This priority will be imposed for the funding of individual career services and training programs. Career services are universally available to all customers and residency is not used for priority of service regarding those services.

**Low Income** – Participants of the adult program must receive priority for individualized career services and training services funded with WIOA Adult funds;

- a) Participant receives or received in the past six months, or is a member of a family that receives or received in the past six months, assistance through the supplemental nutrition assistance program established under the Food Nutrition Act of 2008 or
- b) Is in a family with total family income that does not exceed the higher of; 1) poverty line, or 2) Seventy percent of the lower living standards income level or
- c) Individual with a disability whose own income does not exceed the 1) poverty line, or 2) Seventy percent of the lower living standards income level, but who is a member of a family whose income does not meet this requirement.

**Basic Skills Deficient** – Basic skills deficient is defined in WIOA sec 3(5) as:

- a) An individual who has English reading, writing, or computing skills at or below the 8<sup>th</sup> grade level, or
- b) An individual who is unable to communicate or solve problems, read, write, or speak English at a level necessary to function on the job, or
- c) An individual who lacks a secondary education diploma.

**Veterans** – WIOA requires priority of service be given to Veterans and eligible spouses as defined under separate local policy.

Priority of service policy will be review periodically and updated as necessary.