



Participant Name:	Agency Name:	Last 4 of SS#
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Note: Only one selection required for each section. One document can be used for multiple sections, if applicable.

AUTHORIZATION TO WORK IN US

<input type="checkbox"/> Birth Certificate with place of birth <input type="checkbox"/> U.S. Social Security card (work eligible) <input type="checkbox"/> Alien Registration card (Right-to-Work) <input type="checkbox"/> Baptismal Certificate with place of birth <input type="checkbox"/> DD-214/Report of Transfer or Discharge <input type="checkbox"/> United States Passport <input type="checkbox"/> Foreign Passport stamped Eligible to work <input type="checkbox"/> Hospital Birth Record indicating US Citizenship <input type="checkbox"/> U.S. Naturalization Certificate <input type="checkbox"/> IDES or other State's UI (UI Claimant only)	<input type="checkbox"/> E-Verify with documentation <input type="checkbox"/> Self-Attestation on How to Meet DACA requirements outlined in DOL TEGL 02-14 <input type="checkbox"/> Certificate of U.S. Citizenship (INS Form N-560 or N-561) <input type="checkbox"/> Consular Report of Birth Abroad or Certificate of Birth <input type="checkbox"/> Certification of Birth Abroad issued by the Dept. of State (Form FS-545 or Form DS-1350) <input type="checkbox"/> Permanent Resident Card or Alien Registration Receipt Card with photograph (INS Form I-151 or I-551)	<input type="checkbox"/> Unexpired Foreign Passport, with I-551 stamp or attached INS Form I-94 <input type="checkbox"/> Unexpired Temporary Resident Card (INS Form I-688) <input type="checkbox"/> Unexpired Employment Authorization Document (INS Form I-688A or I-688B) with or without photograph <input type="checkbox"/> Unexpired Reentry Permit (INS I-327) <input type="checkbox"/> Unexpired Refugee Travel Document (INS Form I-571) <input type="checkbox"/> ID card for use of Resident Citizen in the U.S. (INS Form I-179) <input type="checkbox"/> Acceptable Documents used for INS Form I-9
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AGE

- Birth Certificate
- Baptismal Certificate with Date of Birth
- DD-214/Report of Transfer or Discharge with DOB
- Driver's License
- IL State ID or other Federal, State or Local Gov't issued ID
- Hospital Birth Record
- Passport
- Public Assistance/Social Service records
- School Records/Identification
- IDES UI printout (showing DOB)
- Court Records (showing DOB)
- Youth Only-Work Permits
- Workers Compensation Record with DOB
- Acceptable Documents for INS form I-9

SELECTIVE SERVICE

MALES ONLY

- Selective Service Verification (www.sss.gov printout)
- Selective Service Registration Card
- Selective Service Registration Record (form 3A)
- Stamped Post Office Receipt of Registration
- Locally Approved Selective Service Waiver
- Veteran's ID Card
- Other approved document (see Career Connect):

SOCIAL SECURITY

- Social Security Card (Must be signed)
- Social Security Printout
- Any other approved Social Security Document

RESIDENCY

- Driver's License/State I.D.
- Food Stamp Award Letter
- Homeless-DHS Letter
- Homeless-Shelter/Temp Residence Letter (on Letterhead)
- Housing Authority Verification
- Insurance Policy (Residence or Auto)
- Landlord Statement or Lease
- Letter from Social Service Agency or School (on Letterhead)
- Medicaid/Medicare Card
- Pay Stub
- Public Assistance Records (current)
- Current Utility Bill w/Customer's Name
- Applicant statement/self attestation, in limited cases
- Other, Requires Partnership approval:

Note: all supporting documentation **MUST** accompany this checklist when sending for Certification.

I certify all information is accurate and complete:

 Career Planner signature

I have reviewed and certified this participant for the following programs: Adult Dislocated Worker YIS YOS Trade

 Program Manager

 Date